

1. Call to order @6:30PM

2. Roll Call

Present	Chair	Board Members
X	G	Melanie Persellin - President
X	C	Katie Rowles-Perich
X	I	Idara Uko - Vice-Chair
X	A	Sara Sweeney
X	B	Brenda Maulik
X	F	Sana Soussi
X	E	Durowaa Agyeman - Secretary
X	D	Jacob Stith
X	H	Emily Uhl - Treasurer

Guests
Jack Shields - Exofficio
Julie Kresh - Policy Chair
Amy Erendu - Academic Director
Jason Ulbrich Eagle Ridge Academy
Brett Wedlund Nova Classical Academy
Jessica Murphy
Anders Lundahl
Alicia Brekkestan
Hayat El HilAli

Guests (cont.)	Guests (cont.)
Michele Troy	Nikki Kosgei
Abby Marta	Stephanie Severson
Torri Sauve	Nesat Mussa
Ibrahim Mohamed	Lenny Ulloa-Silva
Sumera Islam	Ruqiya Ahmed
Nadia Soussi	Amna Soussi

3. Reading of Mission Statement and Real-Life Examples

1 minute

DaVinci Academy of Arts and Science will cultivate a passion for learning through an enriched and individualized approach to education. The DaVinci community will work together to ensure positive character development and build a strong foundation for continuous learning.

- Fourth grade had wax museum presentations and presented their memorized monologues in the PAC. They did awesome!
- Staff members – Ms. Nguyen, Ms. Severson, and Mr. Otterness – attended an alum’s National Honor Society as teachers of influence.

4. Community Comment

10 minutes

Community Comment is the only open forum portion of tonight’s meeting and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. I invite you to review DVA policy 206 in regard to the procedure followed to assure open and orderly public discussion as well as to protect the due process and privacy rights of individuals under the law. Similarly, per DVA policy 206 except as determined by the School board to be necessary or in an emergency, the school board will not take action at the same meeting on an item raised for the first time by the public. There is a countdown clock/timer that will be in place and used to provide each individual permitted to speak with a visual of their permissible time.

Thank you for coming.

Amna Soussi (parent of an 8th grader) – Shared negative experiences at DVA, appealed to the new ED to listen to stakeholders, would like the Board to vote out the current Board Chair, and pick qualified leadership.

- 5. Adoption of Agenda and Addendums 2 minutes**
- Item 12.3 QComp Report was moved to discussed prior to Item 9 due to presenter availability. Motion to approve the agenda as revised by Sana, seconded by Durowaa, it passes unanimously.

6. Consent Agenda

6.1 DONATIONS

Unrestricted donations: available for viewing in the office

Restricted donations: None

6.2 BOARD MEETING MINUTES

- April 22, 2024 Board meeting
- Motion to approve the April 22, 2024 meeting minutes as revised by Durowaa, seconded by Emily, it passes unanimously.
- April 29, 2024 Special Board meeting
- Motion to approve the April 29, 2024 meeting minutes as revised by Brenda, seconded by Katie, it passes unanimously.
- May 6, 2024 Special Board meeting
- Motion to approve the May 6, 2024 special Board meeting minutes by Melanie, seconded by Durowaa, it passes unanimously.
- May 16, 2024 Special Board meeting (recessed and recommenced on May 17, 2024)
- Motion to approve the May 16, 2024 Special Board meeting minutes as revised by Sana, seconded Sara, it passes unanimously.
 - Motion to approve the May 17, 2024 Special Board meeting minutes by Durowaa, seconded by Idara, it passes unanimously.
- May 20, 2024 Special Board meeting
- Motion to approve the May 20, 2024 meeting minutes by Melanie, seconded by Katie, it passes unanimously.

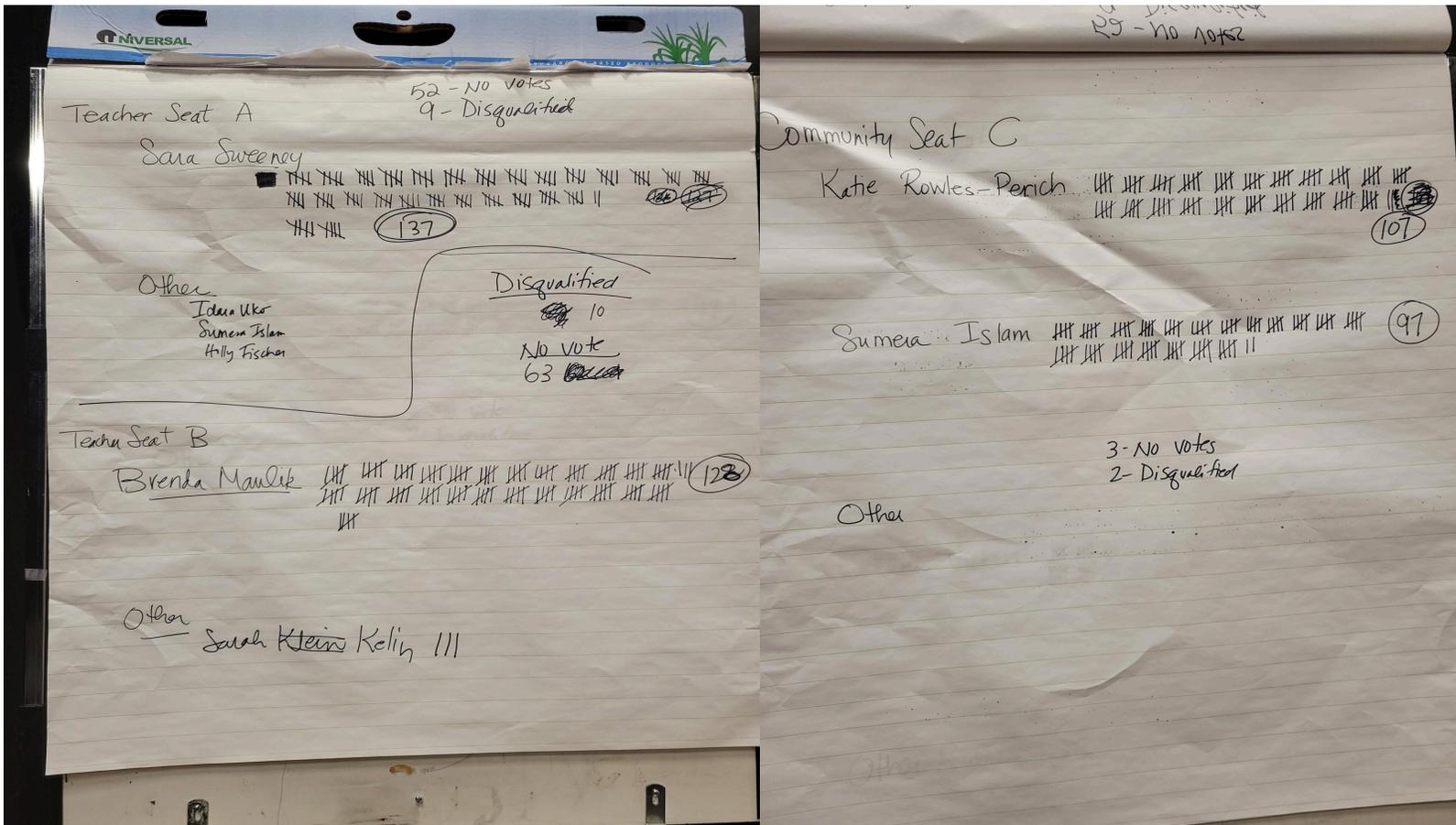
7. Election Results Agyeman-Mensah 20 minutes

Candidate	For	Votes (1st round)	Other	No Votes	In-Round Disqualifications
Sara Sweeney	Teacher/Seat A	137	Idara Uko - 1 Sumera Islam - 1 Holly Fischer - 1	52	9
Brenda	Teacher/Seat B	128	Sarah Keilen - 1	63	10

Maulik					
Sumera Islam	Community/Seat C	97	0	3	2
Katie Rowles-Perich	Community/Seat C	107			
Sean Schwartz	At-Large/Seat I	7	Sumera Islam - 1	0	5
Idara Uko	At-Large/Seat I	105			
Colleen Vickers	At-Large/Seat I	90			

Total Votes: 214 Online Votes: 202 Paper Votes: 12

Pre-Count Disqualified Votes: 5 Total Valid Votes: 211



- The grant is over a two year period.
- Curriculum development will be a large area of focus over the next two weeks.
- Teachers have received a schedule draft for next year and will provide feedback
- Students will have elective options next year
- MAP testing results will be presented to the Board in June
- 12 days of Read Act training for staff – this will be almost all of the scheduled PD days
- Staff that are impacted are K-3 homeroom teachers, reading interventions, reading instruction teachers, curriculum director, elementary principal, K-5 instructional support staff that provide reading support, academic director
- Excited about academic goals from the FOE contract

10. BOARD COMMITTEE Updates **MEETING DATE Board 30 minutes**

10.1 Finance Committee & Treasurer’s Update: May 22, 2024

Reviewed monthly financial report.

The Board will be presented with proposals for the selection of an Auditor - This item was moved to the special meeting on June 3, 2024.

- Due to staffing shortages at MMKR, they can no longer audit DVA. Julie Schreiber is seeking auditor proposals which will be reviewed by the Board on June 3, 2024.
 - We need to not only consider cost, but also other factors such as whether they can meet DVA’s deadlines.
- The next meeting will be moved from June 19th, 2024 to June 20, 2024 to observe Juneteenth.
- Lack of communication between SMS and the MMKR contributed to the material weakness found in our audit.
 - Due to the material weakness, DVA did not qualify for
- We can ask Julie Schreiber to attend our special Board meeting on June 3rd.

Motion to adopt the April 2024 financial report by Idara, seconded by Melanie, it passes unanimously.

10.2 HR/Compensation Committee: May 22, 2024

- Will not push out a staff engagement survey due to the number of surveys staff have filled out lately.
- Staff is asking for more support for staff new to DVA.
 - There will be a check-in questionnaire completed by the HR Director between 60-90 days of start of employment.
- Looking at the Executive Director evaluation and seeking a timeline for evaluations from the Board.
- The HR Committee will be reaching out to other FOE schools to see their rubric for evaluating their ED.

10.3 School Development Committee: May 23, 2024

- Made the determination to cancel the golf tournament. There were only 20 people registered, and we would need 44 people registered by today to be on track.

10.4 Policy Committee: May 10, 2024

- Policy committee will not meet in July and resume in August.

11. Old Business

11.1 Update on Executive Director Search and FOE Charter Contract Maulik 15 minutes

Provide an update on the search for a new Executive Director. The Board is excited to announce that it has offered the Executive Director position to Mr. Antonio Kuklok, pending a criminal background check. Discussions and negotiations with Mr. Kuklok commenced and a proposed contract will be submitted to the Board for review and consideration.

On May 22, 2024 DVA reached agreement on all terms for the Charter School Contract with FOE. A draft version is anticipated to be received in advance of the Board meeting. The Contract will be reviewed by the Board at the May 28, 2024 meeting if time permits based on receipt or at the offsite strategic planning session on June 15, 2024.

A big thank you to Amy Erendu, Jason Ulbrich, Dr. Brett Wedlund, Board and the Leadership Team for working on this project.

- Interviewed 4 candidates in the first round, advanced 2 candidates to the second round, and chose Antonio Kuklok as the new Executive Director.
- All of the recordings of the ED interviews will be taken down from the website now as it has been more than 7 days.

Motion to approve the Employment Agreement for the Executive Director pending the revision to add Juneteenth as a PTO day in paragraph 7 by Emily, seconded by Sana, it passes unanimously.

Mr. Shields, Interim ED, presented the FOE contract and answered questions. Each Board member signed the Statement of Assurances.

11.2 Review School Board Policies for Approval Kresh 30 minutes

Review of significant revisions to the following DVA policies. These policies were brought forward for approval.

- a. Policy 101 Legal Status of the Charter School
 - Motion to approve Policy 101 Legal Status of the Charter School by Emily, seconded by Durowaa, it passes unanimously.
- b. Policy 102 Equal Education Opportunity
 - Motion to approve Policy 102 Equal Education Opportunity by Brenda, seconded by Durowaa, it passes unanimously.

- c. Policy 201 Legal Status of the Charter School Board of Directors

Motion to approve Policy 201 Legal Status of the Charter School Board of Directors by Melanie, seconded by Brenda, it passes unanimously.

12. New Business – Discussion/Action items

12.1 Discussion and Consideration of Filling the Elementary K-5 School Principal Position with Internal Employee Board 30 minutes

Review and discuss filling the Elementary K-5 School Principal position with an internal employee. The Board has the authority to fill the position and consider an internal employee for the position. The Board will discuss an internal employee for the position. The Board will also discuss the alternative of posting the position for additional candidates.

- Motion to appoint Dr. Jessica Murphy for the K-5 School Principal position by Sana, hearing no second, the motion fails.

- Motion to open the K-5 School Principal position to an internal posting with applications due on Sunday, June 2, 2024, interviews to occur the morning of Monday, June 3, 2024, and recommendations presented to the Board at the June 3, 2024 special meeting by Jake; seconded by Durowaa; it passes unanimously.

12.2 Proposal for Revisions to 2024-2025 Academic Year Calendar Shields 10 minutes

Shields will present a proposal regarding the 2024-2025 calendar. Based upon the focus on Data Driven Instruction, he is proposing a slight adjustment to the 2024-2025 calendar; additional three staff days to be able to dig in on unpacking student data from interim assessments, etc. Because of the requirements for the READ Act our PD days are filled. The Board will need to vote on any revisions to the calendar at the June 24, 2024 Board meeting.

- October 21, 2024, Jan 27, 2025, and March 24, 2025 are proposed staff days.
- The Board gave feedback to change the all-staff days to create longer breaks rather than more frequent short weeks.
- Jack Shields and Amy Erendu will provide additional draft before the June Board meeting to better accommodate for family schedules.

12.3 QComp Report Dr. Murphy and Mr. Lundahl 20 minutes

Moved to item 9 on the agenda.

- QComp stands for Quality Compensation, designed to grow more qualified teachers to improve student learning.
- QComp budget is based on enrollment. This year the budget was \$252,000 dollars divided into these buckets:
 - Career advancement opportunities
 - Bonus stipend
 - PLC Lead stipends
 - Professional development workshops
 - Resources to build a teacher's professional growth
 - Swivel robot to record teachers for self-reflection and create flexibility for observations
 - Open up opportunities for curriculum development
 - Closer to $\frac{2}{3}$ of the budget goes to the teacher stipends
- QComp has 6 pillars
 - Growth and development plan
 - Student learning goal – SMART goal focused on academic growth
 - Observations – formal, informal, and peer observations
 - Book study program
 - Attendance: attending PLC meetings
 - School-wide goal
- There is 100% teacher participation in the QComp program.

12.4 Board training discipline and implementation Secretary 10 minutes

Discuss training obligations and provide MACS Charter School Calendar of Events and Trainings.

**New members get 1 calendar year to complete 3 trainings:*

(Board Governance, Finance, & Employment)

**Returning members must refresh one of the 3 trainings once each year. Secretary to adjust our training schedule to match, will bring info to the June meeting.*

**New members should review the policy regarding bylaws and training.*

**Discussion Regarding Expectations regarding social media and roles and responsibilities and schedule meeting with Board Chair and Executive Director in advance of June seating.*

*** Sign Conflict of Interest Forms***

12.5 Board Officer Elections **Board** 20 minutes

The election for president, vice-president, treasurer, and secretary will occur.

Vote for president, vice-president, treasurer, and secretary.

- *President: _____
- *Vice-President: _____
- *Treasurer: _____
- *Secretary: _____

The Board will appoint committee chairs and vice-chairs and discuss meeting scheduling & expectations at the June, 2024 Board meeting.

Example:

**New chairs will update monthly meeting times. Secretary to update schedule virtually by July meeting:*

**Finance: Monday before Board meeting, monthly @ _____ p.m.*

**School Development: second _____, monthly @ _____ p.m.*

**Policy: _____, monthly @ _____ p.m.*

**HR: Ad Hoc*

*** Committee Meeting Minutes due in time for Monthly Board meeting (Finance and School Dev. and Policy)*

Motion to appoint Durowaa Agyeman-Mensah to Board Chair by Brenda, seconded by Sara,
 Votes for: Melanie, Sara, Katie, Brenda, Emily
 Votes against: Idara, Jake, Sana
 Votes abstained: Durowaa

the motion passes.

Motion to appoint Jake Stith to Vice Chair by Sana, seconded by Idara
 Votes for: Idara, Sana, Jake
 Votes against: Katie, Brenda, Sara, Melanie, Durowaa, Emily
 Votes abstained: None

the motion fails.

Motion to appoint Brenda Maulik to Vice Chair by Sara, seconded by Durowaa
 Votes favor: Katie, Brenda, Sara, Melanie, Durowaa, Emily
 Votes against: Idara, Sana, Jake
 Votes abstained: None

the motion passes.

Motion to appoint Idara Uko to Treasurer and Sara Sweeney to Secretary, it passes unanimously.
 We will move the committee leadership meetings to the June 24, 2024 meeting.

12.6 Discuss revisions to DaVinci Bylaws **Persellin** 20 minutes

Proposed legislative change to Minn. Stat. 124E.07 requires all charter school bylaws to identify the board's structure as one of four possible structures: (1) majority of teachers, (2) majority of parents, (3) majority of community members, or (4) no clear majority. As such, DaVinci's bylaws, Article IV, Section 2(d)(iii)(B) will need to be updated to reflect this as our current bylaws incorrectly state the governance

structure under existing law. This item must be changed before our Charter Contract is submitted to MDE, by June 30, 2024. Board Chair Persellin and Vice-Chair Uko have revised the Bylaws to reflect all of the upcoming legislative changes, effective August 1, 2024. **A Special Board meeting is scheduled for June 3, 2024 at 6:00 p.m. to receive community comment regarding the designation of the governance model.**

THE BOARD HEREIN FORMALLY INVITES THE COMMUNITY TO SUBMIT WRITTEN COMMENTS TO THE BOARD PRIOR TO THE JUNE 3, 2024 SPECIAL BOARD MEETING.

The Board shall place on the agenda on the June 24, 2024 Regular Board meeting consideration and approval of changing the governance structure. The effective date of the change in the governance model complying with Section 3 is not effective for the duration of the current charter contract period and will be effective for the subsequent charter contract period and begin on the same date as the effective date of the charter contract next executed between the school and its authorizer, which will be June 30, 2024. Immediately (i.e. on the eve of June 24, 2024) following the approval of the Revised Bylaws, the Bylaws must be provided to Beth Topoluk with FOE and posted on the DVA website.

12.7 Summer Offsite Retreat Uko 5 minutes

Discuss date of June 15, 2024 for summer offsite for and possible agenda topics.

- Antonio Kuklok, the new ED, will be present.
- We will be doing it at the school and making arrangements for food. We will plan on being in Room 323.
- Send topics to Idara: contract, timeline for HR committee, update strategic plan, training requirements, icebreakers

12.8 Closed Session Board 15 minutes

Pursuant to Minnesota Statute Chapter 13D, this portion of the meeting will be closed to permit the Board to discuss compensation for the Interim Executive Director and Interim/Transition Elementary School Principals as shared.

- The motion to close the meeting at 10:25pm by Melanie, seconded by Emily, it passes unanimously.
- Motion to open the meeting at 10:45pm by Jake, seconded by Katie, it passes unanimously.
- Motion to rollover PTO for Amy Erendu to be used by the end of next school year by Sara, seconded by Emily, it passes unanimously.
- Motion to provide Dr. Murphy with a \$2500 stipend as compensation for work as the Interim Elementary Principal by Sara, seconded by Emily, it passes unanimously.
- Motion to provide Mr. Shields with a \$5000 stipend as compensation for work as the Interim Elementary principal by Sara, seconded by Emily, it passes unanimously.

13. Meeting Assessment and Closing Thoughts 2 minutes

Did we spend our time effectively today? What could we do better? What should we, as a Board, focus on for the next meeting?

Motion to adjourn the meeting at 10:46pm by Sara, seconded by Katie, it passes unanimously.

14. Adjourn Meeting

Actual end time:	10:46 pm
Estimated end time:	10:00 pm