

1. Call to order

2. Roll Call

Present	Chair	Board Members
	G	– Vacant –
	C	– Vacant –
	I	Idara Uko - Treasurer
	A	Sara Sweeney - Secretary
	B	Brenda Maulik - Vice Chair
	F	Sana Soussi
	E	Durowaa Agyeman - Chair
	D	Jacob Stith
	H	Emily Uhl

Guests
Antonio Kuklok - Exofficio
Amy Erendu - Academic Director

3. Reading of Mission Statement and Real-Life Examples 1 minute

DaVinci Academy of Arts and Science will cultivate a passion for learning through an enriched and individualized approach to education. The DaVinci community will work together to ensure positive character development and build a strong foundation for continuous learning.

4. Community Comment 10 minutes

Community Comment is the only open forum portion of tonight’s meeting and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. I invite you to review DVA policy 206 in regard to the procedure followed to assure open and orderly public discussion as well as to protect the due process and privacy rights of individuals under the law. Similarly, per DVA policy 206 except as determined by the School board to be necessary or in an emergency, the school board will not take action at the same meeting on an item raised for the first time by the public. There is a countdown clock/timer that will be in place and used to provide each individual permitted to speak with a visual of their permissible time.

*Going forward, individuals must contact the Board Chair (dagyeman-mensah@davincicharterschool.org) at least **10 days in advance** of the scheduled Board meeting to request community comment. Please include “Community Comment” in the subject line and state your name and the subject to be addressed in the email body.*

Thank you for coming.

5. Adoption of Agenda and Addendums 2 minutes

6. Consent Agenda

6.1 DONATIONS

- Unrestricted donations: available for viewing in the office
- Restricted donations:

6.2 BOARD MEETING MINUTES

[June 15, 2024 Off-Site Meeting Minutes](#)

[June 24, 2024 Meeting Minutes](#)

6.3 APPOINTMENTS

Position - Name - Salary - Start Date

- 4th Grade Teacher - Reagan McCurnin - \$42,024.00/year; start date of 07/30/2024
- Gifted and Talented Teacher - Sara Beahan - \$44,125.00/year; start date of 07/30/2024
- Middle School Math Teacher - Victoria Pounder - \$45,008.00/year; start date of 07/30/2024
- Middle School Vocal Music Teacher - Tanner Tweet - \$46,079.00/year; start date of 07/30/2024
- Middle School Tech Teacher - Phillip Carroll - \$42,024.00/year; start date of 07/30/2024
- Special Education Director - Katie Zehowski - \$125,000.00/year; start date of 08/19/2024
- Middle School Principal - Dr. Rick Halley - \$115,000.00/year; start date of 07/23/2024

7. Interview Session of Teacher Board Member Applicant(s) **Board 30 minutes**

Seat G is vacant due to the ineligibility of the previous member for this role. Thus, pursuant to Section 7, the Board has the authority to fill the vacant community member seat by appointment, pursuant to Minnesota Statutes, Section 317A.227. Vacancies on the Board of Directors caused by death, disqualification, resignation, disability, removal or such other cause may be filled by appointment of a new director by the affirmative vote of a majority of the remaining directors, even if less than a quorum. A director filling a vacancy shall hold office until the term of the replaced Director expires, or until his or her successor has been duly elected and qualified, subject to his or her earlier death, disqualification, resignation or removal. This position will be up for election in the May 2026 elections.

The Board received the following application(s), all of which were received timely:

Lenny Ulloa-Silva	Application Questionnaire and Resume
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**As a reminder, pursuant to Minnesota Statute Section 124E.07, subd. 3(b):

(b) An individual is prohibited from serving as a member of the charter school board of directors if: (1) the individual, an immediate family member, or the individual's partner is a full or part owner or principal with a for-profit or nonprofit entity or independent contractor with whom the charter school contracts, directly or indirectly, for professional services, goods, or facilities; or (2) **an immediate family member is an employee of the school.** An individual may serve as a member of the board of directors if no conflict of interest exists under this paragraph, consistent with this section.

Minnesota Statute Section 124E.02 (g) specifically and unequivocally states as follows:

(g) "Immediate family" means an individual whose relationship by blood, marriage, adoption, or partnership is no more remote than first cousin.

A sister in law, brother in law, mother in law, father in law, are all relationships by marriage. All Board members are required to comply with this statute and in the event that your status changes, i.e. you have a family member employed by the school you are required to immediately disclose it and are no longer

able to serve on the DVA Board. In the event you have a question on this issue, please contact the Board Chair and or the Chair of the Policy Committee.

8. Discussion- Administration Updates: **Kuklok 20 minutes**
 Update regarding enrollment, activities and events at school, open positions for employment, and community involvement. Inform Board on new teacher hirings.

9. Update on FOE Contract Status **Agyeman-Mensah 5 minutes**
 The 5-year Authorizer contract has been signed by all parties and finalized. We are excited to continue partnering with Friends of Education for the next five years to ensure all student achievement at DaVinci!

10. <u>BOARD COMMITTEE Updates</u>	MEETING DATE	Board 15 minutes
10.1 <u>Finance Committee & Treasurer’s Update: Reviewed monthly financial report.</u>	July 10, 2024	
10.2 HR/Compensation Committee:	Did not meet	
10.3 School Development Committee:	Did not meet	
10.4 Policy Committee:	Did not meet	

11. Unfinished Business

11.1 Review ED/Board Relations Handbook **Kuklok 15 minutes**
 The Board will provide feedback on the Executive Director/Board Relations Handbook again after the suggested revisions from the off-site meeting have been made. The Board will anticipate approving the handbook at the August Board meeting.

11.2 Appointment of Community Seat C **Agyeman-Mensah 5 minutes**
 Seat C is vacant due to resignation of the community member on June 24, 2024. Thus, pursuant to Section 7, the Board will provide to fill the vacant community member seat by appointment, pursuant to Minnesota Statutes, Section 317A.227. Vacancies on the Board of Directors caused by death, disqualification, resignation, disability, removal or such other cause may be filled by appointment of a new director by the affirmative vote of a majority of the remaining directors, even if less than a quorum. A director filling a vacancy shall hold office until the term of the replaced Director expires, or until his or her successor has been duly elected and qualified, subject to his or her earlier death, disqualification, resignation or removal.

Please note that parents and teachers are not eligible to apply for this Community Seat.

Applications will be due no later than August 19, 2024 at 4:00 p.m. Applications submitted after August 19, 2024 will NOT be considered.

12. New Business – Discussion/Action items**12.1 Consideration of First Grade Bubble Class _____ Kuklok & Erendu 20 minutes**

The Executive Director will present a proposal for a first grade bubble class in the 24-25 school year. By reducing the number of kindergarten classes from six to five and creating a first grade bubble class, DaVinci can expect to see \$200,000 in additional funding this year. The administrative leadership team recommends hiring an Educational Assistant for kindergarten. The Board will consider approving this proposal at the current meeting. [Spreadsheet](#).

12.2 Review of Board Binder and Board Onboarding Process _____ Agyeman-Mensah 20 minutes

The Board will provide suggestions for revisions to the board binder and onboarding process after the first read through of the draft board binder. This binder and onboarding process will be anticipated to be approved and take effect at the time of the August board meeting.

12.3 Review of ED and Board Officer Succession Plan _____ Agyeman-Mensah 20 minutes

Review and consider adopting the recommended Executive Director succession plan as provided by the provisional consulting executive directors in June. Additionally, the Board will discuss succession planning for Board Officers to ensure smooth transition of roles in the case of early resignation/removal or expiration of term.

12.4 Discuss Scheduling of Strategic Plan Working Session _____ Uko 10 minutes

The Board will discuss updates by Board Officers on strategic planning and discuss next steps to finalize the strategic plan in a scheduled working session. The Board will briefly go over plans for Board working sessions in the 24-25 school year.

13. Meeting Assessment and Closing Thoughts _____ Board 2 minutes

Did we spend our time effectively today? What could we do better? What should we, as a Board, focus on for the next meeting?

14. Adjourn Meeting

Estimated end time:

9:00 pm