



School Board Meeting Minutes Monday, July 25, 2011 – 6:00pm

Mission: DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

Vision: DaVinci Academy of Arts and Science will be known and respected for providing a dynamic educational experience in which students become lifelong learners with a sense of responsibility to society.

Pillars: Arts and Science Focus, Enriched Learning Experience, Differentiated Instruction, Character Development

1. Call to order: 6:04 pm

2. Roll Call: Terri Sheehan, chair; David Cauley, vice-chair; Stephanie Severson, secretary; Doug Dinndorf, Holly Fischer, Dale Lieb, Cory Klabunde, ex-officio; Terry Moffatt, ex-officio,

Guests: Carrie Gess, Gregg Eldred, Patrick Hobot,

3. Community Comment

4. Adoption of Agenda and Addendums: Hiatt moved and Dinndorf seconded to accept the agenda. Motion passed.

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| 5. 5.1 School and Board of Directors Operations Calendar | tabled |
| 5.2 Finance Report – Doug Hiatt | 5 minutes |
| 5.3 PTO | not present |
| 5.4 Facilities/Technology Committee – Stephanie Severson | 2 minutes |
| 5.5 Policy & Procedures Committee – Holly Fischer | 2 minutes |
| 5.6 Communication Committee – Doug Dinndorf | 2 minutes |
| 5.7 Compensation Committee – Dale Lieb | 2 minutes |
| 6. Action – Minutes | 10 minutes |

Board Meetings, Committee Reports and Committee Meeting Minutes

- 6.1** Board Meeting Minutes – 06.20.11, changes noted and made
- 6.2** Finance Committee Meeting Minutes –
- 6.3** Policies & Procedures Committee Meeting Minutes – 07.18.11, 07.20.11
- 6.4** Communication Committee – 07.12.11
- 6.5** Facilities/Technology Committee – 07.13.11
- 6.6** Compensation Committee –

Cauley moved and Lieb seconded that we accept the minutes as written. Motion passed.

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| 7. Discussion – Cory Klabunde, School Director Report | 10 Minutes |
| 8. Discussion – Terry Moffatt, Academic Director Report | 10 Minutes |
| 9. Old Business | |

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10. New Business – Discussion/Action items

	Subject	Presenter	
10.1	Introduce Mr. Patrick Hobot, High School Coordinator; discuss project expectations	Cory Klabunde/ Terry Moffatt	Moffatt introduced Mr. Hobot to the board and audience members, and Mr. Hobot also spoke to the board. Mr. Eldred also was introduced and spoke to the board.
10.2	PTO Facebook usage statement	Doug Dinndorf	Dinndorf moved, Lieb seconded that we grant the PTO a link to the DaVinci PTO facebook page. Motion passed.
10.3	2011-12 Letter of Assignments <ul style="list-style-type: none"> • Cory Klabunde, School Director • Terry Moffatt, Academic Director 	Terri Sheehan	Letters of assignments were presented. Dinndorf moved, Severson seconded to accept the letters of assignment as written. Motion passed.
10.4	Staff Letters of Assignment	Cory Klabunde	Hiatt moved, Cauley seconded that we accept the letters of assignment as listed with the following changes: Alissa Saverio to \$31,000; Mark Slechta to \$34,500; Phillip Erickson to \$26,400; cash in lieu for Laura Pena-Kennedy for \$1800 or whatever the school provides; Jason Sirovy to \$38,000 Motion passed.
10.5	2011-12 Board Committee Calendar	Terri Sheehan	Reviewed proposed meeting schedules. Stephanie B. will create a calendar and review and next meeting.
10.6	2011-12 Board Committee Goals	Terri Sheehan	See 10.7 for motion.
10.7	Board Committee 3-year Strategic Goals	Terri Sheehan	Reviewed and recommended changes on the created document. Dinndorf moved, Lieb seconded that we ratify the 2011-2014 Three-Year Strategic Plan as amended. Motion passed.
10.8	2011-12 School Year Updates and Planning	All	Included in above Academic and School Director reports.
10.9	\$300.00 and \$1,000.00 Donation	Cory Klabunde	Dinndorf will draft a thank-you letter. Cauley moved to accept the donations, Hiatt seconded. Motion passed.
10.10	2011-2012 Staffing needs	Terry Moffatt	Moffatt presented the staff needs that still exist within our school. Discussion regarding duties Dinndorf motioned, Hiatt seconded that we proceed with approval of departmental coordinator responsibilities. With the additional provision that we increase the coordinators to \$2000 and the activities coordinator to \$3000. Motion passed.
10.11	2011 Family Survey Response	Doug Dinndorf	Discussion regarding the final draft of the response to the family survey. Lieb moved, Severson that we approve the letter written in response to the 2011 Family Survey. Motion passed. Action: Klabunde will send letter out with appropriate wording regarding student handbook and discipline links.

10.1 2	Organization Chart	Cory Klabunde	Reviewed
10.1 3	Revised Policies	Terri Sheehan	Lieb moved, Fischer seconded to approve the policies as presented by the policy committee and the school's attorney. In addition, the board grants leeway to the Board Chair, academic director and the school director to approve the nine remaining policies . Motion passed.
10.1 4	Handbooks <ul style="list-style-type: none"> • Student handbook • Employee handbook 	Terry Moffatt	Hiatt moved, Lieb seconded that we approve the Employee handbook with changes noted, as well as granting permission to the Academic and School director to make other minor changes. Motion passed. Lieb moved, Severson seconded that we approve the school handbook with changes noted, as well as granting permission to the Academic and School director to make other minor changes. Motion passed.
10.1 5	Emergency procedure manual	Cory Klabunde	Dinndorf moved, Lieb seconded that we approve the Emergency procedure manual with changes noted, as well as granting permission to the Academic and School director to make other minor changes. Motion passed.
10.1 6	Ongoing evaluation of parties subject to the control of the board – closed session	Terri Sheehan	Closed session began at 9:40, ended at 10:50

11. Adjourn the meeting: Hiatt moved and Dinndorf seconded to adjourn the meeting. Motion passed.

Respectfully submitted by Stephanie Severson, secretary.