



School Board Meeting Minutes Monday, August 15, 2011 – 6:00pm

Mission: DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

Vision: DaVinci Academy of Arts and Science will be known and respected for providing a dynamic educational experience in which students become lifelong learners with a sense of responsibility to society.

Pillars: Arts and Science Focus, Enriched Learning Experience, Differentiated Instruction, Character Development

1. Call to order: 6:03 pm

2. **Roll Call:** Terri Sheehan, chair; David Cauley, vice-chair; Stephanie Severson, secretary; Doug Dinndorf, Holly Fischer, Dale Lieb, Cory Klabunde, ex-officio; Terry Moffatt, ex-officio,

Guests: Lee Zimbelman, Kathy Zwonitzer, Julie Hartinger, Clara Jackson, Lee Swearingan, Amy Morgan, Andrew Gess, Carrie Gess, Elizabeth Andringa

3. Community Comment

Lee Zimbelman spoke regarding student schedules

Carrie Gess spoke regarding school culture and support of administration, and read a statement from an anonymous co-worker also supporting administration

Andrew Gess spoke regarding board process

4. **Adoption of Agenda and Addendums:** Cauley moved, Hiatt seconded, that we adopt the agenda with the changes noted.

5. 5.1 School and Board of Directors Operations Calendar- tabled

5.2 Finance Report – Doug Hiatt: Hiatt gave an update.

5.3 Parent Teacher Organization

5.4 Facilities/Technology Committee – David Cauley: Cauley gave an update regarding the technology side of the committee.

5.5 Policy & Procedures Committee – Holly Fischer: The committee hasn't met since the last board meeting.

5.6 Communication Committee – Doug Dinndorf: Dinndorf gave an update regarding survey monkey, welcome brochure, newsletter calendar

5.7 Compensation Committee – Dale Lieb: Lieb presented an update on the meeting.

6. Action – Minutes

Board Meetings, Committee Reports and Committee Meeting Minutes

6.1 Board Meeting Minutes – 07.25.11

6.2 Finance Committee Meeting Minutes – 09.08.2011

6.3 Policies & Procedures Committee Meeting Minutes –

6.4 Communication Committee – 08.09.11

6.5 Facilities/Technology Committee –

6.6 Compensation Committee – 08.08.11

Fischer moved and Lieb seconded that we accept minutes with suggested changes. Motion passed.

- 7. **Discussion – Cory Klabunde, School Director Report:** Klabunde gave his report
- 8. **Discussion – Terry Moffatt, Academic Director Report:** Moffatt gave her report

9. Old Business

9.1	<p>Results of closed session on July 25, 2011: The evaluation for the School Director resulted in a finding that performance related to business management, facilities management, school record maintenance and accountability, building security and safety management, and regarding being the school, community and authorizer representative was satisfactory, and that performance related to staff leadership and supervision, professional development and leadership, stakeholder management, and communication and interaction needed improvement. A performance improvement plan was developed related to these areas.</p> <p>The evaluation for the Academic Director resulted in a finding that performance related to stakeholder development, student record maintenance and accountability, and school, community and authorizer representative was satisfactory, and that performance related to staff leadership and supervision, student management, curriculum management and communication and interaction needed improvement. A performance improvement plan was developed related to these areas.</p>
------------	---

10. New Business – Discussion/Action items

	Subject	Presenter	Action
10.1	Results of “Families Leaving DaVinci” survey	Stephanie Severson	tabled
10.2	Results of “Staff Leaving DaVinci” survey	Stephanie Severson	tabled
10.3	Teacher Meetings Schedule and Participation	Terri Sheehan	Sheehan asked for board input regarding meeting with the teachers. Klabunde discussed what traditional school districts do. Quarterly meetings were mentioned – early in the months of September, December, March and June. Two board members will rotate, and all teachers will be invited. An agenda and format will be established for consistency.
10.4	Revise enrollment policy, conflict of interest policy, and bylaws to address change made by the revised charter school statute.	Doug Hiatt	Hiatt gave a reminder regarding changes that have to be made due to changes in the charter school law. Also mentioned that many charter schools are going to a shorter term for teacher representatives.
10.5	Friends of Education Donation	Cory Klabunde	Klabunde presented a donation from Friends of Education. Severson moved, Cauley seconded that we accept the donation. Motion passed.
10.6	2011/12 Board & Committee Meeting Calendar	Cory Klabunde	Klabunde presented the calendar and a few changes were made.
10.7	2011/12 Retreats	All	The dates of November 5, March 3, and June 9 were discussed and penciled in. Start looking at agenda items and get them to Terri Sheehan.
10.8	Communications (i.e., board, administration, staff)	Terri Sheehan	Sheehan spoke on the needs of open public communication. Lieb mentioned the mutual respect for all stakeholders. Dinndorf mentioned the communication committee, and suggested that we be more proactive about the “on the go” communication. The

			administration needs to anticipate the need for stakeholders to hear from us. Hiatt also mentioned the need for positive communication, not just the negatives.
10.9	Teacher Salary and Benefit Policy	Dale Lieb	<p>Lieb presented a wording change to the Teacher Salary and Benefit Policy.</p> <p>Addendum:</p> <ol style="list-style-type: none"> 1. Addition of Classroom teaching in a K-12 setting in the Salary and Benefits package 2. Friends of Ascension to Friends of Education 3. Correction of bonus of \$1000 to \$2000 4. Removal of parenthetical at end of Salary and Benefits paragraph. Motion passed.

Total Estimated Time

11. Adjourn the meeting: Lieb moved and Hiatt seconded to adjourn the meeting at 8:15. Motion passed.

Respectfully submitted by Stephanie Severson, secretary.