



School Board Meeting Minutes Monday, November 28, 2011 – 6:00pm

Mission: DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

Vision: DaVinci Academy of Arts and Science will be known and respected for providing a dynamic educational experience in which students become lifelong learners with a sense of responsibility to society.

Pillars: Arts and Science Focus, Enriched Learning Experience, Differentiated Instruction, Character Development

DUE TO A TECHNICAL MALFUNCTION, THE MINUTES FROM THE NOVEMBER BOARD MEETING WERE LOST IN THEIR ENTIRETY. BASED ON COLLECTIVE RECOLLECTION OF THE MEETINGS CONTENT, THE FOLLOWING SYNOPSIS HAS BEEN COMPILED.

1. **Call to order:** 6:00 pm
2. **Roll Call:** David Cauley, vice-chair; Doug Hiatt, treasurer and acting secretary; Doug Dinndorf, Dale Lieb, Ravi Raghavapudi, Cory Klabunde, ex-officio; Terry Moffatt, ex-officio,

Absent: Terri Sheehan, chair

Guests: Guy Trudeau, Lee Swearingen, Shelly Hildrum, Stephanie Severson, Melissa Kaiser, Julie Hartinger, Remy Dick, Melissa Steele, Mirzet Rtiffan, Elizabeth Andringa, Lee Zimbleman, Aaron Melander, Holly Fischer, Mark Fischer, and Mark Slechta.

3. **Community Comment** *A question was asked about this coming years lottery. A suggestion was made to create a committee to look at the teachers leaving and the hiring process. There was a suggestion to adopt a policy regarding follow up to community comment.*
4. **Adoption of Agenda and Addendums** Hiatt stated that an item needed to be added to adopt a revised budget for 2011-12. Moffatt indicated that a new hire ratification needed to be added to 11.8 for a new special education hire (Larry Britton) and also a ratification needed to be added for the resignation of Julie Hartinger to 11.9. Klabunde stated that a donation item needed to be added to accept a Friends of Education donation. Hiatt moved and Raghavapudi seconded that we adopt the agenda as revised. Passed unanimously.
5. **5.1** School and Board of Directors Operations Calendar - tabled
5.2 Finance Report – Hiatt reported on the monthly financials and submitted the November board summary, check register and bank reconciliation for review and approval.
5.3 Facilities/Technology Committee –Cauley reported that the November meeting was canceled. He stated that we should consider splitting the committee into two committees.
5.4 Policy & Procedures Committee – No report
5.5 Communication Committee –Dinndorf
5.6 Compensation Committee –Lieb

6. **Action – Minutes**

Board Meetings, Committee Reports and Committee Meeting Minutes

- 6.1 Board Meeting – 10.17.11
- 6.2 Finance Committee –
- 6.3 Policies & Procedures Committee – 11.07.11
- 6.4 Communication Committee – 11.08.11
- 6.5 Facilities/Technology Committee – 10.26.11
- 6.6 Compensation Committee –

Raghavapudi provided a correction to the 10.17.11 Board Meeting Minutes. Dinndorf moved and Lieb seconded to approve the minutes as revised. Passed unanimously.

- 7. **Discussion** –Klabunde reviewed the items in his written report.
- 8. **Discussion** – Moffatt reviewed the items in her written report.
- 9. **Discussion – Operations Calendar** - Klabunde reviewed the December items listed in the operations calendar.

10. Old Business

10.1	None
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11. New Business – Discussion/Action items

	Subject	Presenter	Action
11.0	Compensation LTD	Dale Lieb	Lieb presented options regarding long-term disability insurance for staff. He explained the options of short term and long term or just long term. He stated that the compensation committee recommended the long-term policy with a 30 day waiting period from Standard and have the employee pay the expense. Dinndorf moved and Raghavapudi seconded to approve offering long-term disability to all employees at their expense from Standard. Passed unanimously.
11.1	Two board openings by appointment <ul style="list-style-type: none"> • Shelly Hildrum candidate 	All	Hildrum summarized her qualifications and desire to join the board. Hiatt asked about how much time she could commit per month. Hildrum indicated she could provide as much time

			as needed given her work flexibility. Upon a motion duly made and seconded, Hildrum was appointed to the board by unanimous vote.
11.2	Board Committees		Tabled
11.3	Board members attending school meetings, etc.		Tabled
11.4	Board Election Process	All	Hiatt pointed out that there would not be appropriate time under the bylaws with the proposed dates in the proposed election timeline. Dinndorf proposed changing the nomination forms due date to January 6, the voting guide distribution to January 20, the candidate forum to January 30, the start of the election to February 3, and the election poll closing to February 10. He then suggested deleting the January 13 and January 16 items from the proposed timeline. Upon motion duly made and seconded, the revised election timeline was approved by unanimous vote.
11.5	2011/12 Teacher Bonus Program	Terry Moffatt	Moffatt discussed the bonus programs for all staff provided with the materials for the meeting. After discussion, it was decided to not consider the item labeled Staff Bonus Program with a potential \$100 bonus. Upon motion duly made and seconded, the remaining programs were approved by unanimous vote.
11.6	2011/12 Administration Bonus Program	Terry Moffatt	Moffatt suggested changing the points

			for the proposed program to 10 for each of the academic items and 40 for the observation and evaluation. Upon motion duly made and seconded, the program was approved with the revision by unanimous vote.
11.7	School Structure for 2012/13		Tabled
11.8	New Hires a. Molly Platisha – K – 4 art b. Katherine Larson – 5 – 8 art c. Caroline Carritt – Special Education Coordinator d. Larry Britton - Special Ed	Terry Moffatt	Moffatt described the new hires and their positions. Upon motion duly made and seconded, the new hires were ratified by unanimous vote.
11.9	Staff Resignations a. Kaia Mathsen – Special Ed b. Kathy Zwonitzer – Middle School Language Arts c. Carrie Gess – Paraprofessional d. Julie Hartinger – Middle School Science	Terry Moffatt	Moffatt explained the staff resignations. Upon motion duly made and seconded, the staff resignations were ratified by unanimous vote.
11.10	Policies: 801 Equal Access to Facilities 609 Religion 533 Student Wellness Policy 527 Data Practices 504 Uniform 430 Reporting Violations	Cory Klabunde	Klabunde described several policies that need to be revised or adopted new. Cauley asked that Section II. B. in the proposed Policy 609 be removed unless required. Klabunde stated he would find out if it was required. Upon motion duly made and seconded, all the proposed policies were approved as proposed by unanimous vote subject to Policy 609 being amended to remove the proposed Section II. B unless it was required by law.
11.11	Friends of Education Donation	Cory Klabunde	Klabunde explained the donation from Friends of Education. Upon motion duly made and seconded, the donation from Friends of Education was approved by unanimous vote.

11.12	Approve budget	Doug Hiatt	Hiatt presented a budget revision for the 2011-12 school year that was distributed with the materials for the meeting. Upon motion duly made and seconded, the revised budget was approved by unanimous vote.
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12. **Adjourn the meeting.** Upon motion duly made and seconded, the meeting was adjourned at 9:00 pm by unanimous vote.