



School Board Meeting MINUTES for Monday, August 22, 2016 Music Room (001), 6:00pm

1. Call to order at 6:04 p.m.

2. Roll Call

	Board Members	Guests
	Ross Meisner - President	X Debra Lach – Ex-Officio Member
X	Matt Manning – Vice President	
X	Melanie Persellin - Secretary	
X	Valerie Slaymaker – Treasurer	
	open	
	Rachel Engstrom	
X	Andy Wallschlaeger	
	Mark Guy	
X	Michelle Ingram	

3. Reading of Mission Statement and Real Life Examples 1 minute

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. Community Comment 5-10 minutes

Community Comment is the only open forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight's meeting. Thank you for coming this evening.

Community Comments: None.

5. Adoption of Agenda and Addendums 2 minutes

*Motion for Approval by: Melanie Persellin
Motion Seconded by: Valerie Slaymaker
Unanimous Approval*

6. Consent Agenda 5 minutes

MEETING MINUTES

- 6.1. Board Meetings: 2016-06-20 (no meeting held in July)
- 6.2. Finance Committee: tbd
- 6.3. Policy Committee: tbd
- 6.4. Curriculum/Technology Committee: 2016-08-01
- 6.5. HR/Compensation Committee: 2016-08-11
- 6.6. School Development Committee: 2016-06-2016
- 6.7. Ad-hoc Communications Committee: tbd

DONATIONS

- 6.8. Holbrook – Medtronic match \$1,500.00
- Bennett – match \$300.00

DOCUMENTS

- 6.9. Monthly Financials June 2016 and July 2016

POLICIES FOR APPROVAL

- 6.10.

Motion for Approval as Amended by: Melanie Persellin
Motion Seconded by: Valerie Slaymaker
Unanimous Approval.

7. Discussion – Administration Updates – Debra Lach 10 minutes

Notes: All open school positions have been filled. The Enrollment report shows that there are 442 students enrolled. The school's budget is based on 420 students. There are three open spaces in 8th grade. There was a recommendation to vote to not fill the three open spaces in 8th grade until after the October, 2016 Board meeting. STET

Motion for Approval as Amended by: Valerie Slaymaker
Motion Seconded by: Melanie Persellin
Unanimous Approval

8. Old Business

- 8.1. Brief School Replication Update w/Community Meisner/Lach 5 minutes
 Monthly presentation of school growth plan and status.

Notes: The permit is in place for the new school and the demolition has commenced.

- 8.2. Treasurer's Update Slaymaker/Hiatt 5 minutes
 Monthly school finance update.

Notes: The year end financials are behind due to the August 2016 audit. The year end financials will officially close on August 31 2016. Revenue on an accrual basis is 99%. The food serve expenses will break even after food service billing is paid. Assets remain strong.

- 8.3. Board Operations Update Meisner/Manning 5 minutes
 Review board operations calendar, upcoming items.

Notes: MCA is due September 29, 2016. The Board calendar will be finalized. The Board is seeking a board chair on the policy committee and the HR committee.

- 8.4. Strategic Plan.
 Long Term Strategic Plan.

Notes: The Board reviewed the 10 year strategic vision/plan. A copy of the 10 year plan is attached herein. The Board believes that the school is progressing toward the three year tactical plan and that the goals are being met. Specifically in programming/DDI, NWMA's and the gifted and talented programming. The next goal is to assimilate laterals into the new school. MCAs looked proficient. The school will be adding 280 students next year. Overall the three year tactical plan and goals are all on track if not exceeding.

9. New Business – Discussion/Action items

- 9.1. Transportation plan Debra/All 10 minutes
Review any changes to bussing plan

Notes: There was discussion regarding transportation issues relating to pick up and drop off of the children for school. There is an increase of buses and the bus schedule has changed slightly. An email went out to parents regarding the modifications for the bus schedules. There was also discussion regarding the requirement that parents not park in the Aldi parking lot as that causes safety issues for children and parents walking in across the street. There was additional discussion that the buses are to only wait 3 minutes for pick-up at the bus stops. There are 80 new students enrolled in the school.

- 9.2. Executive Director Evaluation
Review Executive Director performance, salary recommendations.

A recommendation was made to increase the Executive Director's salary by 9%.

Motion for Approval made by: Melanie Persellin

Motion Seconded by: Michelle Ingram

Unanimous Approval

- 9.3. Request to Add Staff:

Notes: There was a request made to post a position to support the Executive Director. This issue will be discussed at the next board meeting.

- 9.4. Outlook and items for this year Debra/All 15 minutes
Major contracts, teacher returns, family survey, staff survey, etc.

The results from the family survey were reviewed. The results were very positive. The school schedule for next year will start to be put together.

- 9.5. Capital campaign Persellin 10 minutes
Committee update, results of teacher vote

Notes: The Capital Campaign is meeting on Wednesdays at 5:00 p.m.

- 9.6. School expansion planning All 20 minutes
Process update, discuss current issues and upcoming milestones.

Notes: See above

- 9.7. Board survey outlook Rachel/Meisner 5 minutes
Results from 2-question board survey.

Notes: The results were not available.

- 9.8. Meeting Assessment and Closing Thoughts Meisner 5 minutes
Did we spend our time effectively today? What could we do better?
What do we, as a board, need to be focusing on for the next meeting?

Notes:

10. Adjourn Meeting

Estimated end time:

8:00 pm

Motion to adjourn at 7:55 p.m. by Andy Wallschlaeger

Motion Seconded by: Valerie Slaymaker

Unanimous Approval

