



School Board Meeting MINUTES

Monday, September 25, 2017 at 6:00pm

At DaVinci Academy

1. Call to order

6:03 PM

2. Roll Call

Present	Board Members	Guests
x	Ross Meisner - President	Debra Lach – Ex-Officio Member
	Matt Manning – Vice President	
x	Melanie Persellin - Secretary	
x	Valerie Slaymaker – Treasurer	
	Andy Wallschlaeger	
x	Mark Guy	
x	Michelle Ingram	
x	Brian Mueggenberg	
	<open>	

3. Reading of Mission Statement and Real Life Examples 1 minute

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. Community Comment 5-10 minutes

Community Comment is the only open forum portion of tonight’s meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming..

5. Adoption of Agenda and Addendums 2 minutes

*Motion: Mark
seconded: Valerie
unanimous*

6. Consent Agenda 5 minutes

- 6.1. DONATIONS
Unrestricted donations: available for viewing in the office
Restricted donations: none received
- 6.2. BOARD MEETING MINUTES
- August 2017 minutes

7. Discussion – Administration Updates – Debra Lach 10 minutes

- * Enrollment (at 722 higher than originally budgeted: 689)
- * Should rebudget during next finance committee
 *Expect update in November
- * Color run (350+ participants, well above expected 200) net: \$6,003
- * Look for opportunities to host family events
- * First new PTO meeting (will meet in 2 weeks for elections)
- * First class in Maker’s Space

- * Lab not done, NWEA still waiting, will do in classroom on chromebooks
- * Conferences upcoming, new teacher conference orientation
Monday, October 16 & 17
- * Teacher PLC's need support, for new team composition
- * Adjusted new teacher observation for pressure from QComp
- * Curriculum not found, turns out... does not exist. Assistance from FoE?
- * Revised routes of some busing, to account for distribution of students

8. Committee Updates and Review/Approve Committee Minutes

<u>COMMITTEE</u>	<u>MEETING DATE</u>
8.1. Finance Committee & Treasurer's Update: - review monthly financial report *9% expenditures, healthy, but curious--and likely artificially inflated *must revise budget to account for changes in technology, etc. *Operational costs unknown, ie: utilities *Lease aid application in November. Still ahead. *Over next 3 or 4 months, will get a better sense of regular monthly operations expenses *May need additional revision in winter, after ^ *Expect audit report in October	2017-09-18
8.2. Policy Committee: POLICIES FOR APPROVAL - none Revise lunch policy--expect update in October	Held, 9/20/17
8.3. Curriculum/Technology Committee: tech ambassadors assisted chromebook setup PLC teacher survey; staff comfortable with tech so far (including SmartBoard & Juno) professional development on tips, tricks, and others' use Alexa use, some teachers trying them out with success ((training on building equipment upcoming, scheduling "as we speak"))	2017-09-11
8.4. HR/Compensation Committee:	Not Held
8.5. School Development Task Force: *Will meet next month, organizing community to plan golf tournament *Anticipate connection with PTO, will need to plan to coordinate with a PTO member *Playground final numbers not yet available, what fundraising remains?	Not Held

9. Old Business

9.1. <u>Board Operations Update</u> Review board operations calendar, upcoming items.	<u>Meisner/Manning</u>	<u>5 minutes</u>
9.2. <u>Polling place policy</u> Need to update policy by December.	<u>Andy/Manning</u>	<u>5 minutes</u>

10. New Business – Discussion/Action items

10.1. <u>Annual Report review and approval</u> Due by October 1 st . *Motion: Ross *Second: Valerie Unanimous	<u>Lach</u>	<u>10 minutes</u>
10.2. <u>School construction status update</u> General update on the construction status and outlook.	<u>Lach/All</u>	<u>15 minutes</u>

- * Inspections weekly throughout process
- * Reacting to errors in construction causing hiccups along the way
- * “Cannot always predict what will happen” regardless of speaking with chain of command, lack of visibility with construction, pressure ineffective
- * Cabinets still on backorder
- * Gym floor in, needs finish, turn over moved to Oct. 15
- * Auditorium turn over date still holding, Nov. 1
- * Occupancy goal: Thanksgiving
- * Ross to invite Kou to next board meeting

10.3. Grand opening ceremony planning All 10 minutes

Once entire school is complete, how do we want to celebrate this achievement?

* Ideas for event planning: ribbon cutting!

* Things to consider;

* acknowledgements

* news/press

* donor badges, tours, “treats”, early access to event

* January?

* Melanie to lead planning, Valerie & Ross to assist

* food, drinks

* music

* balloons

* adult vs. family event

* sign? → must revise based on permit. Should have it in the next few weeks

10.4. Board election plan review Ross 5 minutes

Three seats up for election

“Not a whole lot to review” (Early heads up to October, announcements go out December)

* Community, teacher, and at-large seats open

10.5. Initiate board review Ross 5 minutes

Board self-assessment of performance, opportunities to improve

* Re-use previous assessment file, Valerie to distribute after review/revision with Ross

* Get results by Nov. 5; meeting time 8:00AM - 1:00PM

10.6. Training: Employment Meisner 30 minutes

Required annual training on employment and HR management

* training from Ross, (consider bringing outside source in)

10.7. Meeting Assessment and Closing Thoughts Meisner 5 minutes

Did we spend our time effectively today? What could we do better?

What do we, as a board, need to be focusing on for the next meeting?

11. Adjourn Meeting

Estimated end time:

8:00 pm

Motion: Michelle

Second: Valerie

Unanimous; 8:36 PM