



Date	Monday, March 26, 2012	Minutetaker	Kamille Peterson		
Place	DaVinci School Room: 312	Timekeeper	Ravi Raghavapudi		

Duration Schedule

6:00 PM

1 Call to Order

2 Roll Call

Present	Members	Present	Ex-Officio Members	Guests	
x	Terri Sheehan - Chair	x	Cory Klabunde	Caroline Carritt	
x	Therese O'Meara - Vice-Chair	x	Terry Moffatt	Tracey Fiereck	
x	Doug Hiatt - Treasurer				
x	Kamille Peterson - Secretary				
x	Doug Dinndorf				
x	Dale Lieb				
x	Ravi Raghavapudi				

3 Review of Mission, Vision and Pillars

Mission: DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

Vision: DaVinci Academy of Arts and Science will be known and respected for providing a dynamic educational experience in which students become lifelong learners with a sense of responsibility to society.

Pillars: Arts and Science Focus, Enriched Learning Experience, Differentiated Instruction, Character Development

4 Community Comment

Community Comment is the only open forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight's meeting. Thank you for coming this evening.

Discussion: Community Member (Phillip) - Gym bags and gym uniforms that were donated to the school. Looking for feedback on how to handle these donations.

5 Adoption of Agenda and Addendums

Motion:	First	Second	Ayes	Nays	Passed
To accept the agenda	DD	DH			unanimously

Results of closed agenda item at board meeting on February 27, 2012 regarding ongoing evaluation of parties subject to the control of the board.

Terri Sheehan

Discussion: None

Motion:	First	Second	Ayes	Nays	Passed
Motion to end the ongoing evaluation of parties subject to the control of the board, the board returning to standard evaluation responsibilities	RR	KP			unanimously

6 Committee Updates

- 6.1 Finance Committee – Doug Hiatt, Dale Lieb, Ravi Raghavapudi
- 6.2 Facilities Committee – Kamille Peterson, Doug Hiatt
- 6.3 Technology Committee – Ravi Raghavapudi, Kamille Peterson
- 6.4 Policies & Procedures Committee – Terri Sheehan, Therese O'Meara
- 6.5 Communication Committee – Doug Dinndorf
- 6.6 Compensation Committee – Dale Lieb, Doug Dinndorf
- 6.7 School Development Committee - Therese O'Meara

7 Consent Agenda

Meeting Minutes:

- 7.1 Board Meeting Minutes
- 7.2 Finance Committee Minutes: 01.23.12, 02.08.12, 03.19.12
- 7.3 Policies & Procedures Committee Minutes
- 7.4 Communication Committee Minutes: 03.06.12
- 7.5 Facilities Committee Minutes
- 7.6 Technology Committee Minutes: 03.05.12
- 7.7 Compensation Committee Minutes: 03.19.12
- 7.8 School Development Committee Minutes: 03.19.12

Donations:

- 7.9 \$200 donation from the Berry Plastic Corporation on behalf of Shannon Moore (parent of Kindergarten student)
- 7.10 Two \$100 donations from the Provence family
- 7.11 \$290.00 from a pizza fundraiser that was organized by basketball parents (booster club).
- 7.12 \$384.65 total donation from Tom and Pat Brenk (grandparents of student). Red sport bags (13) for \$126.80 and basketball jerseys (10) for \$257.85.
- 7.13 \$250.00 from Brenda Frechette for her art work and transfers for the red sport bags and the basketball jerseys. The donation for the bags is \$100.00 and for the jerseys is \$150.00.

Documents:

- 7.14 2011/12 Calendar Update due to the snow day
- 7.15 Monthly Financials/Expenditures
- 7.16 Fundraising Communication Requirements
- 7.17 Fundraising Event Application
- 7.18 Fundraising Event Request Process
- 7.19 Fundraising Funds Request
- 7.20 Fundraising Policy PULLED

Staffing:

- 7.21 Ratify Jenna Bjerke's resignation as para
- 7.22 Ratify the hire of Abigail Dix as a para

Motion:	First	Second	Ayes	Nays	Passed
Motion to accept the consent agenda	DL	RR			unanimously

8

Discussion: School Director Report **Cory Klabunde**

Discussion: Discussion about Lifetouch photos. Need to decide on potential options for non-uniform photos.

9

Discussion: Academic Director Report **Terry Moffatt**

10

Discussion – Operations Calendar **Terri Sheehan**

11

Old Business **n/a**

12

New Business – Discussion/Action items

12.1	Discussion: Special Education Director Report	Caroline Carritt				
Discussion: Handout - Caroline reviewed the handout. Review of by-laws to be submitted for approval at a future meeting.						
12.2	Presenting/discussing our budget and other financial conversations	Tracey Fiereck				
Discussion: reviewed budget. Requested comparative analysis to be brought back to the board to compare to other charter schools. Positive feedback on Davinici's current financial status.						

12.3	Q-comp Proposal	Terry Moffatt				
Discussion: Q-comp, this year we are going to base the goal on literacy. Due date is May 15. Will be presented to the board for ratification at the next meeting. Would be implemented in October with an annual revisit.						
12.4	2012/2013 School Day Start & End time	Cory Klabunde				
Discussion: A more rigorous academic curriculum will translate into increased work loads outside of school. More time for academic related after school activities such as chess club, knowledge bowl, homework club, and other extra curricular activities such as athletics, inside or outside of DaVinci. The earlier start time creates greater flexibility for after school activities and time for homework. This idea was presented to the teachers, majority of teachers preferred 8 am to 3pm days. This may result in needing a breakfast option at the school. Question posed to community "Would you be okay changing from 9-4 to 8 to 3?", 80-90% positive response to the change.						
Family surveys will go out on April 3 and will contain a question regarding start times. Feedback from the survey will be used to review this decision.						
Motion:						
		First	Second	Ayes	Nays	Passed
	Change school start at 8 am and end time of 3pm starting in the 2012/2013 school year.	DL	DD			unanimously
12.5	Uniform Colors for Middle School and High School	Cory Klabunde & Kami Peterson				
Discussion: Proposing adding a shirt color for the older grades. Discussed one color for 6-12 with option for white shirt. Should consider options for high school, do we need an option for middle school. Further discussion at next month's meeting.						
Viewing of "Red Polo Shirt" parody to "Red Solo Cup"						
12.6	2012 Family Survey	Doug Dinndorf				
Discussion: Reviewed changes to the family survey. Discussion about adding questions related to fundraising and volunteerism. Consider question on fundraising to be a baseline of response to watch for changes in stakeholder responses (how often, how are the communicated, how much do they benefit the school). Doug D will add a section to cover these two topics. Doug will send out another final draft with a plan to finish the survey by early next month and send out.						
12.7	Board Member Appointments - 1) Parent/teacher/community board member opening - 1 year term and 2) Teacher board member opening - 2 year term	Terri Sheehan				
Discussion: #1 position. 5 members applying for open teacher/parent/community member position. 3 candidates were present. #2 - discussed the 1:1:1 model						
Motion:						
		First	Second	Ayes	Nays	Passed
	Motion to appoint Lynn Bakken to the open position for parent/teacher/community board member opening - 1 year term	DL	KP			unanimously
	Motion to appoint David Cauley to the open position for Teacher board member opening - 2 year term	DL	KP			unanimously

12.8	Fundraising Policy	Terri Sheehan				
<p>Discussion: Discussed the "grandfathering" option of fundraisers.</p> <p>Hiatt explained that he removed the Fundraising Policy from the consent agenda to make sure that the policy was not overly prescriptive regarding the form of proposal required for fundraising opportunities. He stated that specifically, he explained that he wanted to make sure that the School Development Committee had discretion to accept a single application/proposal from regarding multiple fundraisers from a single fundraising entity like the PTO and he was concerned that the wording in Section IV would require a separate proposal for each fundraising opportunity. He stated that he believed all fundraising opportunities should have something submitted to the School Development Committee and be evaluated by the committee. Lieb indicated that he wanted to make sure the School Development Committee have the ability to work with the PTO regarding all their current fundraising opportunities in a collaborative way. Peterson stated that she was ok with the concept of a single application/proposal as long as all the elements were answered for each fundraising opportunity. She specifically wanted to ensure the conflict of interest explanation was there. O'Meara stated that she thought it might be difficult to put all on a single application/proposal and get all the elements and agreed that all fundraising opportunities should be submitted to the School Development Committee. Hiatt stated that the conflict of interest for example could be handled by indicating that there was no conflict of interest for any of the fundraising opportunities except and then listing any that had exceptions. Peterson stated that the application/proposal document could be put online and could then be saved by the fundraiser with the normal information and only have to be revised for items specific to each fundraising opportunity. O'Meara stated she could use Google docs to get the form online and make it usable. Raghavapudi agreed that all fundraising opportunities should have an application/proposal submitted to the School Development Committee. He stated that he believed the language in section IV of the policy allowed the School Development Committee discretion to accept a single application/proposal for multiple fundraisers or require separate applications/proposals. He stated that he felt the School Development Committee had the ability under the policy to review each fundraising opportunity and was therefore able to work with the PTO. Hiatt ask that the minutes reflect the interpretation of the language in Section IV of the Fundraising Policy that it provides discretion to the School Development Committee regarding the application/proposal for multiple fundraisers as expressed by Raghavapudi. All members of the Board agreed to such an interpretation. Dinndorf stated that Section III. d of the policy submitted be revised to not limit capital campaigns to real estate items as there might be a need in the future for technology or other items that would warrant a capital campaign. After discussion, Hiatt motioned to accept the Fundraising Policy as proposed with the amendment to revised Section III. d to read "Capital Campaigns. The School Development Committee shall administer project-specific capital campaigns that are intended to generate funds for purposes determined by the School Development Committee. Monies from capital campaigns will be used exclusively for the purpose established in the campaign itself."</p>						
Motion:		First	Second	Ayes	Nays	Passed
Motion to approve the policy as amended		DD	RR			unanimously

13	Adjourn the meeting	9:45 AM				
Motion:		First	Second	Ayes	Nays	Passed
To adjourn the meeting		KP	DL			unanimously