



School Board Meeting MINUTES for Monday, January 30, 2017 Music Room (001), 6:00pm

1. Call to order

Meeting called to order at 6:03 pm.

2. Roll Call

Present	Board Members	Guests
X	Ross Meisner - President	Debra Lach – Ex-Officio Member
	Matt Manning – Vice President	Kou Vang, J&B Reality
X	Melanie Persellin - Secretary	Jeff Wellman, Rochon
	Valerie Slaymaker – Treasurer	Jacob Sheck
X	Andy Wallschlaeger	Denise Erickson, Clerk
X	Mark Guy	
X	Michelle Ingram	
X	Brian Mueggenberg	
	<open>	

3. Reading of Mission Statement and Real Life Examples

1 minute

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. Community Comment

5-10 minutes

Community Comment is the only open forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight's meeting. Thank you for coming.

5. Adoption of Agenda and Addendums

2 minutes

A change was made to item 8.2. No. 213 (School Board Committees) was eliminated.

Motion to approve agenda as amended – Melanie Persellin
 Seconded – Andy Wallschlaeger
 Vote was unanimous

6. Consent Agenda

5 minutes

6.1. DONATIONS

Unrestricted donations: available for viewing in the office
 Restricted donations: none received

Matching donation program was clarified (\$30,000). No time limit for contributions has been established; only original donations, not employer matches will be matched; all fundraisers will be included in the match.

6.2. BOARD MEETING MINUTES

November 28, 2016 Regular Meeting
 December 4, 2016 Strategy Offsite Retreat
 December 19, 2016 Regular Meeting

No changes to board meeting minutes.

6.3. POLICIES FOR APPROVAL
- none

Motion was made to approve consent agenda – Ross Meisner
Seconded – Brian Mueggenberg
Vote was unanimous

7. Discussion – Administration Updates – Debra Lach 10 minutes

Debra brought attention to an article in the local paper stating 4500 new homes are being built in the area. Growth is higher than expected. DaVinci can expect more competition, but also more students applying. Overall, a good outlook.

DaVinci is already full for 2017/2018 year at the new school location – over 700 students (current enrollment stands at 437). Lottery on February 21. One teacher has been hired; several more have been interviewed. Development programs are in the works for new teachers. Plans are to make the schedule for the new school year which will be available the end of February.

A transportation consultant has been hired to review bus routes and propose redesigned bus routes. Should they request it, DaVinci is obligated to bus all students who live in the Anoka/Hennepin school district boundaries. Currently, 20% of riders live outside the district boundaries, costing the school \$31/student over the budgeted amount. This figure is expected to rise with a larger enrollment. The possibility of charging a small fee for out-of-district riders is being considered, as well as an extended fee-based boundary beyond the district boundary.

8. Committee Updates and Review/Approve Committee Minutes

- | <u>COMMITTEE</u> | <u>MEETING DATE</u> |
|---|------------------------|
| 8.1. Finance Committee & Treasurer's Update:
- review monthly financial report
No report was given as treasurer Valerie Slaymaker was not present; however, Debra Lach voiced confidence that finances are in good shape. There are no concerns. The ABC financial report was reviewed. There will be follow up on Fund 57 at next Board meeting. We are at 50% year to date, 47% revenue and 43% expenditures. The school is in a healthy financial standing. | 2017-01- |
| 8.2. Policy Committee and policies for review/approval:
- 504 (Dress Code)

Andy Wallschlaeger brought a recommendation from the Policy Committee: beginning with the 2017/2018 school year, students in grades K-5 wear red polo shirts and students in grades 6-8 be given the option of wearing red or navy blue polo shirts. Discussion ensued on whether to make it optional (red or navy blue) or mandatory (navy blue only). There was some concern about whether some families would be able to afford to buy a new set of shirts; however, with financial help available, that should not be an issue. The option of wearing white or black sweaters with either color would still stand.

A motion was made by Ross Meisner – beginning with the 2017/2018 school year, change the grades 6-8 dress code to navy blue polo shirts.
Seconded – Michelle Ingram
The vote was five in favor, one against, and one abstained. Motion passed. | 2017-01-11 |
| 8.3. Curriculum/Technology Committee:
Michelle Ingram reported that the committee has been discussing tech standards and exploring options of having students lead tech classes. | 2017-01-09 |
| 8.4. HR/Compensation Committee: | not held |
| 8.5. School Development Task Force: | ongoing (weekly) calls |

- 8.6. Ad-hoc Communications Task Force: not held
 Mark Guy expressed concern there are questions surrounding the playground equipment fundraising effort that need to be answered: why the playground equipment wasn't included in the budget for the new school, why so much - \$40,000, why so many fundraisers. He suggested a one page sheet to be sent home with students so parents understand why DaVinci is fundraising. Mark offered to prepare that sheet.

9. Old Business

- 9.1. Board Operations Update Meisner/Manning 5 minutes
 Review board operations calendar, upcoming items.
- 9.2. New School Update – TABLED FOR LATER (SEE 10.4) Lach/Vang 5 minutes
 Update on construction and program.

10. New Business – Discussion/Action items

- 10.1. 6:30pm Board election candidate forum Meisner/All 20 minutes
 Four candidates nominated for three seats. There are 2 parent board seats open and 1 teacher board seat open.

The fourth candidate, Sara York, withdrew, leaving three candidates for three seats. Brian Mueggenberg expressed appreciation for the chance to serve.

February 13, 2017 - Voting will begin
 February 27, 2017 - Election Poll closes, 5:00pm sharp
 5:00pm Votes Counted
 6:00pm Annual Meeting - Election results announced
 6:30pm Regular Board Meeting - New members assume office
 February 28, 2017 Election results published

- 10.2. Capital campaign Persellin 5 minutes
 Committee update

Melanie Persellin reported the pizza fundraiser is just starting, with a profit margin of \$6-8 per pizza. She suggested exploring whether the PTO will donate – Brian Mueggenberg offered to check with the president. Ham Lake may be approached to see if there is funding available for a “public park.” Debra Lach, Ross Meisner and Melanie will work on prioritizing the spending on playground equipment. Fundraising will continue and the hope is that everything can be covered.

- 10.3. Board training highlights Ingram/Mueggenberg 10 minutes
 From outside training program they attended

Michelle Ingram and Brian Mueggenberg attended training provided by the Minnesota School Board Association (MSBA). Both board members expressed positive critique of the training – the day was very validating.

- 10.4. 7:00pm School construction update and delays Meisner/Kou/Wellman 30 minutes
 Jeff Wellman of Rochon will discuss the construction status and delays.

Jeff Wellman representing Rochon, recapped progress on the new building project. Moline, the company pre-casting the walls, has fallen behind the original schedule, causing the building project to be 28 days behind schedule. Jeff provided a timeline commencing on November 28, 2016 through January 9, 2017 regarding Moline's failure to keep up with production and their proposed remediation plan. Jeff indicated a desire to work to recover time lost, but admitted this may be hampered by weather or other unforeseen delays. The board expressed concern about the delay and what it might mean to starting the 2017-2018 year on schedule – there is a need to publish the calendar for next year soon so families can plan. Time-saving options were

discussed and the need to communicate was reinforced. Jeff will bring a progress update to the next board meeting – February 27 at 7 p.m. Kou Vang communicates with Rochon several times per week and will include Debra Lach on these communications. Functionality of the new school is most important, so focus will be on completing admin and classrooms first, gym and auditoriums second.

- 10.5. Construction plan discussion All 30 minutes
Options, risk mitigation, alternatives, deadlines, overall management plan update

Scheduling options were discussed. Debra Lach will create several scenarios to aid in planning the schedule for the next school year, to include “staging” (moving in) date, early teacher return date (training), teacher return (operation), and school start date.

- 10.6. Meeting Assessment and Closing Thoughts Meisner 5 minutes
Did we spend our time effectively today? What could we do better?
What do we, as a board, need to be focusing on for the next meeting?

11. Adjourn Meeting

Andy Wallschlaeger moved to adjourn the meeting at 8:50 pm
Seconded – Ross Meisner
Vote was unanimous