



School Board Meeting MINUTES for Monday, February 16th, 2015 Music Room (001), 6:30pm

1. Call to order

2. Roll Call

Present	Board Members
X	Ross Meisner – President (RM)
X	Mike Hebert – Vice President (MH)
X	Doug Hiatt – Treasurer (DH)
X	Sunil Unnikrishnan – Secretary (SU)
X	Dale Lieb (Dale)
	Tom Trempe (TT)
X	Erin Nelson (EN)
X	Valerie Slaymaker (VS)
X	Debra Lach, Ex-Officio Member (DL)

Guests
Nicole Brown
Matt Manning
Hollie Manning
Mike Keeley
Terry Moffatt
Jacob Sheck
Stephanie Wallschlaeger
Andy Wallschlaeger
Stacey Persons
Angela Washburn

3. Reading of Mission Statement

1 minute

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. Community Comment

5-10 minutes

Community Comment is the only open forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight's meeting. Thank you for coming this evening.

No community comments

5. Adoption of Agenda and Addendums

1 minute

Switch order of item 9 to discuss and appoint open seats before seating newly elected directors.

*Motion to approve as amended – Mike Hebert
Motion seconded by – Dale Lieb
Unanimous approval*

6. Consent Agenda

5 minutes

Meeting Minutes

- 6.1 - Board Meetings: 01-26-2015
- 6.2 - Finance Committee: not held
- 6.3 - Policy Committee: not held
- 6.4 - Curriculum/Technology Committee: not held
- 6.5 - HR/Compensation Committee: 2-2-2015

6.6 - School Development Committee: 2-2-2015
6.7 – Facilities Committee: not held

Donations

6.8 \$200.00 Truist Bank

Documents

6.9 - Monthly Financials - January 2015
6.10 – Policies for approval
- none

Motion to approve – Dale Lieb
Motion seconded by – Mike Hebert
Unanimous approval

7. Discussion – Administration Updates – Debra Lach 10 minutes

Current enrollment is 407. There is an opening in Kindergarten and also offered a spot to an 8th grader, they might not fill at this point in the year.

MCA Practice exams are done. During Data Day this Thursday teachers will meet in grade-level teams to set up for changes that need to happen before the real MCAs. K-2 has been doing STEP and Data-Driven Assessments. We have many assessments at this point in the year, they drive our differentiation.

There are many basketball games in the next month. Encouraged parents and teacher to attend.

8. Old Business

8.1 – Treasurer’s Update Hiatt 5 minutes

Monthly school finance update.

DH – We are right where we would expect at this point. We are through 58% of the year, revenue is at 58% and expenses are at 54%. We approve the budget for next year in May, work on it starts in March, the statute says it must be done in June. Then we revise again right before the end of the fiscal year.

RM – Elementary and Secondary Purchased Services are at an actual amount of \$68,666 vs. budgeted amount of \$32,888. This was a coding issue.

DL – Fund 4 there is a coding problem we are working on.

DL – How do we want to send the community service funds for the larger community?

General discussion – Perhaps fixing the playground since the community uses it. DL will look into it. Would help the school if we fix it before next year so students don’t track mud into the gym since recess will be before lunch for many classes next year.

8.2 – Board Operations Update Meisner/All 5 minutes

Review board operations calendar, upcoming items.

9. New Business – Discussion/Action items

9.1 – Open board seats available for appointment Meisner 15 minutes
Consideration and possible voting on available candidates.

Appointment of open board seats:

3 seats available: 1 Parent seat will expire in 1 year, 2 Parent seats will expire in 2 years.

3 candidates from the election who were at the board meeting expressed interest in being appointed: Andy Wallschlaeger, Mike Keeley, and Stacey Persons.

The board heard from Andy and Mike at the Candidate Forum last month. Stacey Persons shared her background and interest with the board.

RM – Potential Candidates should recognize that the school is doing well, the burden on the school board is as low as possible, we are in “maintenance mode”. We are also contemplating expansion which would require a shift to much more work from board members as a school start-up board.

EN – There were other parents also on the ballot. 1 was also in the candidate forum (Charlie Neuhaus).

Motion to appoint Andy W. (2 yr. term), Mike K. (2 yr. term) and Stacey P. (1 yr. term) – Ross Meisner
Seconded by – Val Slaymaker
Unanimous approval

Dale Lieb was re-elected to community again through write-in. Had not been noted in original election results.

Motion to certify election results as amended – Doug Hiatt
Seconded by – Mike Hebert
Unanimous approval

9.2 – Seat newly elected directors Meisner 5 minutes
New board members were seated. Former board members were thanked.

9.3 – Board officer elections All 10 minutes
Vote in new officers.

General Discussion – All board roles are up for election each cycle. Covered duties of each role. Treasurer could be a non-board role for a few months to help the transition and keep continuity since it is such an important position. Also could have a non-board member as a “minute-taker” to assist the Secretary.

Various board members indicated interest in different roles

Motion to appoint Ross M. as President, Stacey as Vice President, Val S. as Treasurer, and Erin N. as Secretary with request to accept Lee Swearingen as Minute Taker – Dale Lieb

Discussion – Val S. to be “Chairman of Finance Committee” with request for Doug H. to be Treasurer (Doug H. declared himself willing). Wait for Lee S. to confirm before putting it into the motion.

Motion to appoint (as modified) Ross M. as President, Stacey as Vice President, Val S. as Chairman of Finance with Doug H. as Treasurer, and Erin N. as Secretary – Ross Meisner
Seconded by – Val Slaymaker
Unanimous approval

9.4 – Committee leadership

All

10 minutes

Appoint committee chairs and vice-chairs.

General Discussion – Each committee needs a chair and co-chair. Discussed chair’s role (schedule meetings, set agenda, keep minutes, run meetings, report to board, communicate to committee, recruit members) and purpose of each committee. Reviewed previous times and chairs. Timing can change but staff has requested committee meetings should not be double-booked so people can be free to attend multiple.

Various board members indicated interest and experience.

Challenges for a few of the committees noted such as flat enrollment causing a need to find increasing income without increasing the number of students.

Nominations for Committee chairs and vice-chairs are recorded in the following table:

Committees:	Chair	Vice-Chair
Finance	Valerie	Mike
Policy	Andy	Erin
Curriculum/Tech.	Nikki	Matt
HR / Comp.	Matt	Dale
School Dev.	Stacey	Dale
Facilities	Erin	Andy

Motion to appoint committee chairs and vice-chairs as noted above – Val Slaymaker

Seconded by – Matt Manning

Unanimous approval

9.5 – Board training – Governance

Hiatt

30 minutes

Required training for all board members.

DH – All board members must have annual training in 3 topics: Finance, Governance, and HR. Must have first training within 6 months of being elected to the board and all within 12 months. Without training must be removed from the board until re-appointed.

DH – provided Governance Training to the board.

RM – need from new board members: Biography for website, Forms to file – background check, conflict of interest, assurances. Will share the board calendar. New members should look at board documents online.

10. Adjourn Meeting

Estimated end time:

8:15 pm

Motion to adjourn at 8:24 – Dale Lieb

Motion seconded – Nikki Brown

Unanimous approval

Meeting adjourned 8:24 p.m.