



School Board Meeting MINUTES for Monday, October 24, 2016 Music Room (001), 6:00pm

1. Call to order at 8:04 p.m.

2. Roll Call

Present	Board Members	Guests
X	Ross Meisner - President	X Debra Lach – Ex-Officio Member
X	Matt Manning – Vice President	X Matt Mayer
X	Melanie Persellin - Secretary	
X	Valerie Slaymaker – Treasurer	
X	Andy Wallschlaeger	
X	Mark Guy	
X	Michelle Ingram	
X	Brian Mueggenberg	
	<open>	

3. Reading of Mission Statement and Real Life Examples 1 minute

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. Community Comment 5-10 minutes

Community Comment is the only open forum portion of tonight’s meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming..

5. Adoption of Agenda and Addendums 2 minutes

Changes to the Agenda as modified: Matt Mayer is present to review the Auditor’s Report. This agenda item was added to 10.3.

*Motion for Approval as amended by: Matt Manning
Motion Seconded by: Valerie Slaymaker
Unanimous Approval*

6. Consent Agenda 5 minutes

- 6.1. DONATIONS
 - Medtronic / Kolbaum match \$500
 - Wells Fargo match \$134

- 6.2. BOARD MEETING MINUTES
September 26, 2016

6.3. POLICIES FOR APPROVAL

- none

Motion for Approval as amended by: Valerie Slaymaker

Motion Seconded by: Michelle Ingram

Unanimous Approval

7. Discussion – Administration Updates – Debra Lach

10 minutes

The CSP Grant funds need to be spent down by December 31, 2016. The new CSP Grant starts August 1, 2017. The Board will be presented with a proposal to purchase items between December, 2016 and February, 2017.

8. Committee Updates and Review/Approve Committee Minutes

<u>COMMITTEE</u>	<u>MEETING DATE</u>
8.1. Finance Committee & Treasurer's Update: - review monthly financial report	9-26-2016
8.2. Policy Committee and policies for review/approval: - no policies for review	not held
8.3. Curriculum/Technology Committee:	10-3-2016
8.4. HR/Compensation Committee:	not held
8.5. School Development Committee:	not held
8.6. Ad-hoc Communications Committee:	held virtually

Notes: The Board reviewed the goals and objectives of each committee. Valerie Slaymaker with the Finance Committee reviewed the 9-30-16 income statement. Slaymaker reported revenues at an accrual basis of 27% and we are 25% of the way through the year. There were no concerns regarding the budget. It is on the agenda to review the food costs and receiving ideas how to run the school lunch program more efficiently and have less food waste.

9. Old Business

9.1. <u>Board Operations Update</u>	<u>Meisner/Manning</u>	<u>5 minutes</u>
Review board operations calendar, upcoming items.		

Notes: The Board Retreat needs to be discussed and scheduled. Also need to update the school calendar and inform parents of the Election timeline.

9.2. <u>New School Update</u>	<u>Lach/Vang</u>	<u>5 minutes</u>
Update on construction and program.		

Notes: No new school update on this day.

10. New Business – Discussion/Action items

10.1. <u>Auditors report</u>	<u>Matt Mayer</u>	<u>20 minutes</u>
Presentation of audit results.		

Notes: Matt Mayer presented the Auditors Report. He represented that the Report was a clean report and the best report that can be provided. He was impressed with the budget execution and the financial health of the school which is measured by fund balance. The Auditors Report was accepted in the record.

10.2. <u>Celebrate blue ribbon award!</u>	<u>Lach/All</u>	<u>5 minutes</u>
Outstanding national recognition of our program and success.		

Notes: The school is planning a celebration at Aquatore Park for November 12, 2016 from 11-1 p.m. There will be food trucks, cake and bouncy houses.

10.3. Board effectiveness and responsibilities Meisner 10 minutes
Discuss role & expectations for board (vs. administration).

Notes. Continue to invite and recruit new families and members to serve.

10.4. Board seat vacancies Meisner 10 minutes
Discuss vacancies, possible candidates.

Notes: Teacher, Brian Mueggenberg submitted an application for the teacher board member position.

*Motion for appoint Brian Mueggenberg as a board member: Ross Meisner
Motion Seconded by: Valerie Slaymaker
Unanimous Approval*

10.5. Request to add to staff Debra 10 minutes

Notes: Continued discussion about preparing resources for expanded program next year.

10.6. Capital campaign Persellin 15 minutes
Committee update

Notes: Presentation on the Capital Campaign's vetting process for playground equipment and outdoor spaces.

*Motion for Approval to select St. Crouiz as playground vendor by: Michelle Ingram
Motion Seconded by: Valerie Slaymaker
Unanimous Approval*

10.7. Board election preparation Meisner 10 minutes
Timing and begin preparations of board elections (Feb. 2017)

Notes: Discuss at next board meeting

10.8. Committee rationalization Meisner 10 minutes
Do we have the right committees with the appropriate objectives?

10.9. Strategic offsite planning All 10 minutes
Date, location, and goals for strategy offsite meeting.

10.10. Meeting Assessment and Closing Thoughts Meisner 5 minutes
Did we spend our time effectively today? What could we do better?
What do we, as a board, need to be focusing on for the next meeting?

11. Adjourn Meeting

Estimated end time:

8:30 pm

Motion to adjourn at 8:45 p.m. by Melanie Persellin

Motion Seconded by: Matt Manning

Unanimous Approval