



# School Board Meeting MINUTES for Monday, April 18, 2016 Music Room (001), 6:00pm

1. Call to order 6:01pm by Ross Meisner

2. Roll Call

Present	Board Members
x	Ross Meisner - President
x	Matt Manning - Vice President
	Melanie Persellin - Secretary
	Valerie Slaymaker - Treasurer
x	Erin Nelson
x	Rachel Engstrom
x	Nikki Brown
x	Andy Wallschlaeger
x	Mark Guy

Guests
Debra Lach - Ex-Officio Member
Lindsey Altermatt - Clerk
Michelle Ingram
Melissa Barrows
Jacob Sheck
Kou Vang
Anna Hansmann

3. Reading of Mission Statement and Real Life Examples 1 minute

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. Community Comment 5-10 minutes

*Community Comment is the only open forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight's meeting. Thank you for coming this evening.*

None

5. Adoption of Agenda and Addendums 2 minutes

*Motion to adopt: Erin Nelson  
Second: Matt Manning  
Unanimous*

6. Consent Agenda 5 minutes

MEETING MINUTES

- |                                       |                           |
|---------------------------------------|---------------------------|
| 6.1. Board Meetings:                  | 2015-03-21                |
| 6.2. Finance Committee:               | cancelled                 |
| 6.3. Policy Committee:                | 2016-04-06                |
| 6.4. Curriculum/Technology Committee: | cancelled                 |
| 6.5. HR/Compensation Committee:       | cancelled                 |
| 6.6. School Development Committee:    | 2016-03-07 and 2016-04-04 |
| 6.7. Ad-hoc Communications Committee: | cancelled                 |

With the signed agreement, Majestic Oaks will guarantee the Majestic Room, and current year food costs, which can fluctuate a lot. The Majestic Room can hold 250 people. Our current room, which is in the basement, has a capacity is 188. The School Development committee is afraid we will have to turn away dinner guests. Melissa Barrows visited several golf courses in the area, but either due to cost or location, Majestic Oaks is the best for our value, and in accordance with the way that DaVinci prefers to hold their tournament. There is a \$500 deposit per year. Point of contact at Majestic Oaks is very flexible and easy to work with. We are getting pricing of a full tournament, even though our numbers are below that. Deposit for 2017 is overdue currently.

School development committee is looking at other ways to raise funds for the school as well such as a Gala for example.

*Motion to commit to a 3-year contract (including this year through 2018) with Majestic Oaks Golf Course to hold our Golf Tournament and Dinner Gala.*

*Motion: Matt Manning*

*Second: Mark Guy*

*Unanimous*

- 9.2. Open meeting laws Meisner 5 minutes  
 It is a requirement to post a committee agenda 72 hours prior to the meeting. Send agenda's to Debra Lach and Holly Fischer. Please be aware if five board members happen to get together you risk having a quorum (unannounced Board Meeting).
- 9.3. Banking and authorized signers Meisner 5 minutes  
 The board realized this had been addressed and the motion passed last month.
- 9.4. Capital campaign Meisner 15 minutes  
 RM: Currently do not have a well-formed starting plan right now. Will meet on Wednesday, April 20 at 6pm at the school. Reach out to get people involved. We have the idea and desire to do a Capital Campaign. Ross has a phone call with people who run capitol campaigns. It has been suggested to run the campaign in two segments. 1.) The Quiet part – where you line up your donors/named sponsors. 2.) Public – reach out to the community.

Open Discussion: We would like to have less touch points with the parents. Instead of multiple contacts reaching out, Jacob S (from the Golf Tournament) currently calls all of the K-3 grade students, does it make sense to have him ask parents about the Capital Campaign at the same time?

Some organizations run an ongoing annual campaign. It does not have to be limited to just a one-time thing.

Kou: Some organizations do not go after their families, depending what you are fundraising for (Having specific items you are raising money for vs. "we want to raise funds" tends to work better). It is suggested to target foundations first before families. It was reiterated again to decide what you specifically want to raise money for. Kou will send names to RM of people in town who are proficient at running capitol campaigns.

The Capital campaign will be a separate committee from the School Development committee so as not to fatigue them.

- 9.5. Lease aid Lach 5 minutes  
 Each year we have to apply. We have to sign on certification form that none of us, or family member, or our relatives is a member of Blaine Central LLC. All present signed.

We still need to have a quorum. This motion serves as our public notice that the board may call a meeting on immediate notice without the 72 hour requirement so that we are able to convene to move the project along.

Motion: Matt Manning  
Second: Rachel Engstrom  
Unanimous

- 9.7. School expansion planning All 20 minutes  
Process update, discuss current issues and upcoming milestones.  
Ham Lake Planning Commission is meeting on April 25<sup>th</sup> at 6pm. Deb Lach will send an invite to the school to attend the meeting to show our support. Can close on project at end of the month.  
In early May we get investors on board, Tuesday May 24<sup>th</sup> Dale, and RM will sign documents to close.  
MM: Brought latest drawings for all to view. RM will add them to the documents.  
DL: For the first year, we are applying for e-rate so that we can get 40% discount on infrastructure on the new school. We need to pay for the infrastructure out of our own funds. We are at 108,000 square feet. Not compromising on structure, or being crazy on accoutrements. Rates are low. Architect lowered their fee. Materials cost has gone up.  
DL: horse gates are worth a lot of money – so we may be looking to sell. Will evaluate what is worth money.  
School from Apple Valley is closing, and they are selling some of their books, and items. We will look to see if any of it can help us for the new school.

- 9.8. Meeting Assessment and Closing Thoughts Meisner 5 minutes  
Did we spend our time effectively today? What could we do better?  
What do we, as a board, need to be focusing on for the next meeting?

## 10. Adjourn Meeting

Estimated end time: 8:00 pm  
Motion to adjourn: Erin Nelson  
Second: Nikki Brown  
Unanimous

Meeting Adjourned 7:40pm.