



School Board Meeting MINUTES

Monday, July 24, 2017 at 6:00pm

At Majestic Oaks Golf Club

1. **Call to order**
**6:10 begin
2. **Roll Call**

Present	Board Members	Guests
x	Ross Meisner - President	Debra Lach – Ex-Officio Member
x	Matt Manning – Vice President	Holly Fischer
x	Melanie Persellin - Secretary	
absent	<i>Valerie Slaymaker – Treasurer</i>	
x	Andy Wallschlaeger	
x	Mark Guy	
x	Michelle Ingram	
x	Brian Mueggenberg	
	<open>	

3. Reading of Mission Statement and Real Life Examples (1 minute)

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. Community Comment (5-10 minutes)

Community Comment is the only open forum portion of tonight’s meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming..

5. Adoption of Agenda and Addendums (2 minutes)

6. Consent Agenda (5 minutes)

- DONATIONS
Unrestricted donations: available for viewing in the school office
Restricted donations: none received
- BOARD MEETING MINUTES
None reviewed

7. Discussion – Administration Updates – Debra Lach (10 minutes)

- “A lot of work done, a lot of work to be done.”
 - Teachers and Rochon in 7/25 to move materials (boxes, furniture, etc.)
 - Movers in 7/27 and 8/3
 - School anticipated to be ready for 8/15 as planned
 - Important for staff to be flexible as we move forward
- Inspections this week
- Soccer field not ready
- Holly organized the materials in the move, and for this we are grateful. It enables a smooth transition
- Full-time hiring is more or less complete, aside from in-house sub
- Did not meet in our goals for MCA growth with QCOMP

8. Committee Updates and Review/Approve Committee Minutes

<u>COMMITTEE</u>	<u>MEETING DATE</u>
<ul style="list-style-type: none"> • Finance Committee & Treasurer's Update: <ul style="list-style-type: none"> - review monthly financial report • Preliminary Financial report distributed and discussed <ul style="list-style-type: none"> ○ Not yet final for month of July ○ Revenue 1% above budget ○ Expenditures 1% below ○ \$35,000 "in the black" • Anticipate cash flow "issues" with leasing on new building after lease aid 	Not Held
<ul style="list-style-type: none"> • Curriculum/Technology Committee: • HR/Compensation Committee: • School Development Task Force: 	Not Held 2017-07-20 Not Held
<ul style="list-style-type: none"> • Policy Committee: POLICIES FOR APPROVAL - 717 Volunteer Management <ul style="list-style-type: none"> • Motion approved to alter Volunteer Management Policy, [Andy, seconded by Ross, unanimous] <ul style="list-style-type: none"> ○ Update and change background checks on volunteers ○ Background check updated every 2 years with student contact ○ Altered wording to clause: "must complete background check" • New Co-chair requested 	2017-07-05

9. Old Business

- Board Operations Update Meisner/Manning 5 minutes
 9..1. Review board operations calendar, upcoming items.
 ** Review Polling Place Policy at next meeting

10. New Business – Discussion/Action items

- Capital campaign Persellin 5 minutes
 Committee update
 ** *Pizza, Dollars for DaVinci, Golf Tournament tallies to come*
- School construction status update Lach/All 15 minutes
 Update on the construction status, outlook, mitigations, and management.

**Continued discussion from administration updates;

- **7/31 new staff workshops begin
- **8/7 all staff workshops begin
- **8/10 open house; 3-7
- **8/15 1st -8th begin
- **8/17 K begin

- Budget impact of school construction Lach/Meisner 10 minutes
 Ongoing discussion of school construction on 2017-2018 annual operating budget. (***Tabled*)
 **Construction impact on operating budget still in progress (energy rebates expected)
 **CSP grant pays for gen. ed program to assist new students/teachers

- School opening events and activities Meisner 10 minutes
Discuss and coordinate any events around the new campus opening.
**When last of construction is complete, we will plan an event (November?)
- Executive Director review Wallschlaeger (15 minutes)
Discuss and approve any major contracts
**We have a top executive director in Debra
**Motion to 7% raise with \$5,000 bonus [Mueggenberg, seconded by Matt, unanimous]
- Auditor agreement Lach (5 minutes)
Review/approve auditor agreement.
- School survey Lach (10 minutes)
Results of annual family/community survey
**Family approval of student education 90+%
**56% no opinion of school board communication
- 2017-2018 Board meeting schedule Ingram (5 minutes)
Review and approve this year's board meeting dates.
Motion approved [Michelle, seconded by Mark, Unanimous]
**Dates updated from last year (4th Monday of most months, aside from Jan., Dec., May)
- Training: Employment Meisner (20 minutes)
Required annual training on employment and HR management
- Meeting Assessment and Closing Thoughts Meisner (5 minutes)
Did we spend our time effectively today? What could we do better?
What do we, as a board, need to be focusing on for the next meeting?

11. Adjourn Meeting

Estimated end time:
Motion to Adjourn @8:10 [Mueggenberg, seconded by Matt, Unanimous]

8:00 pm