



# School Board Meeting MINUTES Monday, August 28, 2017 at 6:00pm At DaVinci Academy

**1. Call to order at 6:07 p.m.**

**2. Roll Call**

Present	Board Members	Guests
x	Ross Meisner - President	Debra Lach – Ex-Officio Member
x	Matt Manning – Vice President	
x	Melanie Persellin - Secretary	
x	Valerie Slaymaker – Treasurer	
	Andy Wallschlaeger	
	Mark Guy	
x	Michelle Ingram	
	Brian Mueggenberg	
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**3. Reading of Mission Statement and Real Life Examples 1 minute**

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

**4. Community Comment 5-10 minutes**

*Community Comment is the only open forum portion of tonight’s meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming.*

None

**5. Adoption of Agenda and Addendums 2 minutes**  
*(Note shuffled sequence of items.)*

*Motion for Approval by: Matt Manning  
Motion Seconded by: Valerie Slaymaker  
Unanimous Approval*

**6. Consent Agenda 5 minutes**

- 6.1. DONATIONS  
Unrestricted donations: available for viewing in the office  
Restricted donations: none received
  
- 6.2. BOARD MEETING MINUTES  
- June 2017 minutes  
- July 2017 minutes

*Motion for Approval of the June, 2017 and July, 2017 Minutes as revised by: Matt Manning  
Motion Seconded by: Melanie Persellin  
Unanimous Approval*

**7. Discussion – Administration Updates – Debra Lach 10 minutes**

There are 711 students enrolled in the school. The school is 9 students short of a full house. The school is budgeted for 689 students. There are approximately 300 new students. There is a total of 45 new staff including 15 new classroom teachers and 3 new special education teachers. The school employs 100 persons. The school added 3 buses and 1 special education bus and working with Kottkes on the bus flow. The biggest issue Administration is working on is the completion of the school. The staircase and the gym are top priorities for completion. The school is working on obtaining a casework update plan. The students will be able to use the soccer field in one week. The educational wing and the center are at full occupancy and the Lease Aid application will be due when the gym is completed. Ms. Lach will complete the Lease Aid Application. The school remains at a 33% asset balance.

**8. Committee Updates and Review/Approve Committee Minutes**

<u>COMMITTEE</u>	<u>MEETING DATE</u>
8.1. Finance Committee & Treasurer’s Update: - review monthly financial report	Not Held

Review of the June and July Budgets provided documentation that the school broke even. For the month of June, 2017 there are a number of moving parts for finishing the 2016/2017 year. There has been good management of all grant dollars and there remains a cash balance of 1.3 million. The month of July shows a partial payroll. We are at 8% in the year and the net income is overstated. Ms. Lach will review the ABC Balance sheet with Mr. Vang.

8.2. Policy Committee: POLICIES FOR APPROVAL - none	Not Held
8.3. Curriculum/Technology Committee: -none	Not Held
8.4. HR/Compensation Committee: -none	Not Held
8.5. School Development Task Force: There was a request that the Task Force communicate with Stephanie Bacigalupo to obtain accounting for all school development funds and the income and expenses for the school development fundraisers.	08/22/2017

**9. Old Business**

9.1. <u>Board Operations Update</u> Review board operations calendar, upcoming items.	<u>Meisner/Manning</u>	<u>5 minutes</u>
Notes: None		
9.2. <u>Polling place policy</u> <i>Tabled to next month, need to update policy by December.</i>	<u>Andy/Manning</u>	<u>5 minutes</u>

**10. New Business – Discussion/Action items**

10.1. <u>MCA Scores discussion</u> Discuss school testing results	<u>Lach</u>	<u>10 minutes</u>
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The MCA Review scores resulted in the following scores after the testing of ALL students (3 students opted out of testing):  
 School Math 79.5% versus State 58.7%  
 School Reading 78.5% versus State 60.2%  
 School Science 81.6% versus State 54.2%

10.2. School construction status update Lach/All 15 minutes  
General update on the construction status and outlook.

Notes: Reviewed during Administration update.

10.3. Construction plan discussion All 20 minutes  
Options, risk mitigation, alternatives, deadlines, overall management plan , and budgets

All are working and pushing to complete the school. There are multiple evening shifts and weekend shifts by construction to complete the school.

10.4. Board empty seat Ross 5 minutes  
Seeking qualified candidate

There is one Board member seat available. A community board member is needed.

10.5. Meeting Assessment and Closing Thoughts Meisner 5 minutes  
Did we spend our time effectively today? What could we do better?  
What do we, as a board, need to be focusing on for the next meeting?

## 11. Adjourn Meeting

Estimated end time:

8:00 pm

*Motion to adjourn at 7:45 p.m. made by Michelle Ingram  
Motion seconded by Valerie Slaymaker.  
Unanimous Approval*