



# School Board Meeting MINUTES

## Tuesday, May 29, 2018 at 6:00pm

### At DaVinci Academy

**1. Call to order**  
**@ 6:04 PM**

**2. Roll Call**

Present	Board Members
x	Ross Meisner
x	Matt Manning – President
x	Melanie Persellin – Vice President
x	Valerie Slaymaker – Treasurer
	Andy Wallschlaeger
	Mark Guy
x	Michelle Ingram
x	Brian Mueggenberg – Secretary
	Jane Ahlstrom

Guests
Debra Lach – Ex-Officio Member (call-in)
Julie Kresh
Lyn Dirks
Scott Dirks

**3. Reading of Mission Statement and Real Life Examples** **1 minute**

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

**4. Community Comment** **5-10 minutes**

*Community Comment is the only open forum portion of tonight’s meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming.*

*\*Had intersession last week. A very successful and engaging week*

**5. Adoption of Agenda and Addendums** **2 minutes**  
*Motion to accept modified agenda: Michelle Second: Ross (Unanimous)*

**6. Consent Agenda** **5 minutes**

6.1. DONATIONS

Unrestricted donations: available for viewing in the office

Restricted donations: none received

~~6.2. BOARD MEETING MINUTES~~

~~-- Apr 30, 2018~~

*\*Postponed until next month, when board has had time to review them*

- 7. Discussion – Administration Updates – Debra Lach** **10 minutes**
- Operations, academics, enrollment, construction/maintenance, staffing, events, etc.
  - \*Finishing Step testing*
  - \*School carnival; Friday June 1st*
  - \*Cyber Safety training for 4-8 grade and parents; Wednesday May 30th*
  - \*Talent Show: Thursday May 31st*
  - \*Science Day: Thursday May 31st*
  - \*Field Day K-5: Tuesday June 5th*
  - \*G&T teacher received outstanding educator award*
  - \*Ms. Arboleda received recognition with KS95*
  - \*Ms. Novinska put together outdoor walking library*
  - \*Debra to return to work part time next week; board to plan/exchange info for future emergency contact*
  - Bus Route Information (Holly Fischer)
  - \*Received and reviewed first proposed bus routes*
  - \*Adding a bus, but making stipulations*
    - Limit drive time to 50 minutes
    - Limit drive distance to 1.5 miles outside of district boundary

**8. Committee Updates and Review/Approve Committee Minutes** **30 minutes**

COMMITTEE	MEETING DATE
8.1. Finance Committee & Treasurer’s Update: - review monthly financials <i>Board Reviewed April budget</i> <i>*Recognize that percentage of budget to expense will change with new budget</i> <i>*Changes take effect next month</i>	Not Held
8.2. Policy Committee: POLICIES FOR APPROVAL none	Not Held
8.3. Curriculum/Technology Committee:	Not held
8.4. HR/Compensation Committee:	Not held
8.5. School Development Committee: <i>*Discuss and review notes on pavilion construction</i> <i>*Could seat 70 students and accommodate</i> <i>*Golf Tournament has enough participants for 1 course (as of 5/2)</i>	2018-05-02

**9. Old Business**

- 9.1. Board Operations Update Manning/Persellin 5 minutes  
Review board operations calendar, upcoming items.

**10. New Business – Discussion/Action items**

- 10.1. 2018-2019 budget review Lach 10 minutes  
Discuss and approve next year’s budget  
*Board reviewed May 2018 revised budget:*  
*\*Pay ABC note for sites and buildings, which they will owe us 10 years out, to pay final construction (change orders)*  
*\*Motion to approve paying ABC: Brian Seconded: Valerie (Unanimous)*  
*[Matt to call Dale in order to call ad-hoc meeting with ABC]*  
*\*Motion to approve revised May 2018 budget: Brian Seconded: Michelle (Unanimous)*  
  
*Board reviewed proposed 2018-2019 budget:*

*\*This proposed budget makes a concerted effort to be conservative in spending next year.*

*\*Motion to approve 2019 budget: Val Seconded: Michelle (Unanimous)*

- 10.2. 2018-2019 major contracts Lach 10 minutes  
Discuss and approve any major contracts  
*\*Will negotiate with healthcare, budgeted 8% increase*  
*\*No major contracts to approve*
- 10.3. Donor appreciation party Persellin 5 minutes  
Update and planning commit May 19<sup>th</sup>  
*\*Ultimately, a donor party would impede on the golf tournament*  
*\*Must still show appreciation; to work on fall event (tentative date: September 20th)*
- ~~10.4. Finance Training Meisner 30 minutes~~  
~~Review Finance Training Slides~~  
*\*Postponed until members rejoin us at next meeting*
- 10.5. Staff interaction plan All 5 minutes  
Staff recognition items, and which board member will give an update to staff  
*\*Matt to come in last day of school to treat/show appreciation for staff*
- 10.6. Meeting Assessment and Closing Thoughts Manning 5 minutes  
Did we spend our time effectively today? What could we do better?  
What do we, as a board, need to be focusing on for the next meeting?  
*\*Hangouts and speakerphone (coordinating with Traci) worked well enough*

## 11. Adjourn Meeting

Estimated end time:

8:00 pm

*Motion to adjourn: Valerie Seconded: Michelle (Unanimous) 7:48 PM*