



School Board Meeting Minutes Monday Dec 17, 2018 at 6:00pm At DaVinci Academy

1. Call to order
@ 6:11 PM

2. Roll Call

Present	Board Members
x	Ross Meisner
x	Matt Manning – President
x	Melanie Persellin – Vice President
x	Valerie Slaymaker – Treasurer
x	Andy Wallschlaeger
x	Mark Guy
x	Michelle Maciej
x	Brian Mueggenberg – Secretary
x	Jane Ahlstrom

Guests
Debra Lach – Ex-Officio Member
Holly Fischer
Julie Kresh

3. Reading of Mission Statement and Real Life Examples **1 minute**

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. Community Comment **5-10 minutes**

Community Comment is the only open forum portion of tonight’s meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming.

5. Adoption of Agenda and Addendums **2 minutes**

6. Consent Agenda **5 minutes**

6.1. DONATIONS

Unrestricted donations: available for viewing in the office
Restricted donations: none received

6.2. BOARD MEETING MINUTES

- Nov 26th 2018 minutes
Motion to Approve: Michelle Secoded: Jane (Unanimous)

7. Discussion – Administration Updates – Debra Lach **10 minutes**

- Operations, academics, enrollment, construction/maintenance, staffing, events, etc.
- *Dance Team performance! It was a huge success, impressive for new programming*
- *Contract renewal offered for 5 years; next step to negotiate goals*
- *Making progress in negotiations with Kou, plan to have contract finalized by end of year*
- *More students on waiting list than currently enrolled*
- *Discussed market survey proposal*

8. Committee Updates and Review/Approve Committee Minutes **30 minutes**

COMMITTEE

MEETING DATE

- 8.1. Finance Committee & Treasurer's Update: Not Held
 - review monthly financials
**Current operations expenses healthy, at 18% margin*
**Food services in the red at \$11,000. Nonpayment contributes to the deficit. Must solve for this. We may have to raise cost of lunch.*
- 8.2. Policy Committee: 2018-12-17
 POLICIES FOR APPROVAL
 -533 Wellness Policy
**Content unchanged, but language updated*
Motion to approve amendments and renew: Brian Seconded: Val (Unanimous)
- 8.3. HR/Compensation Committee: Not held
- 8.4. School Development Committee: 2018-12-13
**Heggies fundraiser brought in approximately \$10,000. Wow!*
**Discussion about how to funds will be used towards arts and science resources*
**Discussion about how to support middle school teachers in fundraising*
**Have put out for bids for pavilion construction, received only 2 bids. Will move forward for details*
**Discuss installing rubber or turf around playground; can use community funds.*

9. Old Business

- 9.1. Board Operations Update Persellin 15 minutes
 Review board operations calendar, upcoming items.
**No new items*

10. New Business – Discussion/Action items

- 10.1. Board election Update Manning 5 minutes
 Three seats up for election.
Nominees:
 Sara Taylor- Parent
 Julie Kresh- Parent (employee)
 Todd Paulsen- Parent
 Joe Thomas- Parent
 Eric Nelson- Parent
**current nominees are viable for 2 of the 3 seats. Still need applicants/nominees for community seat*
**Ross to visit Metro North Chamber of Commerce to advertise the open seat*
**Discuss seat allocation of nominees for ballot*
**Anticipate pushing the deadline from Dec. 31st to Jan. 7th, at chair's discretion*
- 10.2. Annual Report Lach 30 minutes
 Review/Approve including amendments
**Motion to approve with amendments: Matt Second: Michelle (unanimous)*

- 10.3. Data Privacy Training Lach 30 minutes
 Annual Training
** Debra led training on data privacy and FERPA law.*
- 10.4. Staff interaction plan All 5 minutes
 Staff recognition items, and which board member will give an update to staff
**Michelle and Brian to send email to staff about nominating for community seat*
**Anticipate Ross to advertise seat nominations at next staff meeting; focus on suggesting nominations for community seat*
- 10.5. Meeting Assessment and Closing Thoughts Manning 5 minutes
 Did we spend our time effectively today? What could we do better?
 What do we, as a board, need to be focusing on for the next meeting?
**Do training more diligently throughout the year*
**Next meeting: Prepare for candidate forum, and prepare for governance training*
**Anticipate further review/approval of market research proposal*

11. Adjourn Meeting

Estimated end time: 8:00 pm
Motion to adjourn; Melanie Secodded: Andy (Unanimous) @ 7:48 pm