



# School Board Meeting MINUTES Monday, April 24, 2017 at 6:00pm At DaVinci Academy

**1. Call to order**

**2. Roll Call**

Present	Board Members
X	Ross Meisner - President
	Matt Manning – Vice President
X	Melanie Persellin - Secretary
	Valerie Slaymaker – Treasurer
X	Andy Wallschlaeger
	Mark Guy
X	Michelle Ingram
X	Brian Mueggenberg
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Guests
Debra Lach – Ex-Officio Member
Kou Vang, J & B Realty
Linda, parent.

**3. Reading of Mission Statement and Real Life Examples 1 minute**

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

**4. Community Comment 5-10 minutes**

*Community Comment is the only open forum portion of tonight’s meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming.*

There was a community comment regarding the need to have the Board Meeting Minutes posted as soon as possible. All agreed.

**5. Adoption of Agenda and Addendums 2 minutes**

*(Note shuffled sequence of items.)*

The Agenda was modified to remove 10.4 as this was discussed in the February, 2017 Board meeting. The Agenda was also modified to add 10.2 “Picket Line” Discussion and 10.5 Training on Employment Law.

Motion to adopt the Agenda and Addendum as modified made by Andy Wallschalager  
Seconded by Michelle Ingram  
Unanimous Vote.

**6. Consent Agenda 5 minutes**

- 6.1. DONATIONS  
Unrestricted donations: available for viewing in the office  
Restricted donations: none received
  
- 6.2. BOARD MEETING MINUTES  
January 30, 2017 regular meeting  
February 27, 2017 regular meeting  
February 27, 2017 Annual Meeting minutes

March 27, 2017 regular meeting

The January 30, 2017 and February 27, 2017 Annual Meeting Minutes required no revisions. The February 27, 2017 Meeting minutes required a spelling correction and the March 27, 2017 Meeting minutes required the removal and slight corrections. All meeting minutes prepared to be posted.

Motion to Approve the Consent Agenda made by Michelle Ingram  
Seconded by Melanie Persellin  
Unanimous Vote.

**7. Discussion – Administration Updates – Debra Lach 10 minutes**

MCA Assessments- the school is providing best test environments for the students. There are new student meetings Wednesdays, Thursdays and Saturdays so that the school has a good idea of new student needs. The school is hiring 32 new positions, 21 positions have been offered and we will get new hires in. The school is fully enrolled for the 2017-2018 academic year. There are 20 siblings/staff students that are on the waiting list for 4<sup>th</sup> grade. There is a request to add an additional 4<sup>th</sup> grade class.

Motion to give Debra Lach and the School Administration authority to offer a third 4<sup>th</sup> grade class for 2017-2018 academic school year based on there being 20 sibling and staff students on the waiting list and based on appropriate academic factors made by Brian Mueggenberg  
Seconded by Melanie Persellin  
Unanimous Vote.

**8. Committee Updates and Review/Approve Committee Minutes**

<u>COMMITTEE</u>	<u>MEETING DATE</u>
8.1. Finance Committee & Treasurer's Update: - review monthly financial report	Not Held

The financial standing of the school is in good standing. There are no concerns. We are at 75% year to date, 72% revenue-accrual basis, and 66% expenditures. The school is in healthy financial standing. It is anticipated that the 2017-2018 School Budget will be reviewed at the May Board Meeting.

8.2. Policy Committee:	2017-04-05
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POLICIES FOR APPROVAL

- 206 Public Participation
- 207 Public Hearings
- 208 Development, Adoption, and Implementation of Policies
- 209 Code of Ethics
- 213 School Board Committees
- 214 Out of State Travel
- 413 Harassment and Violence
- 426 Nepotism in Employment
- 533 Wellness Policy

Andy Wallschlaeger presented a policy change summary and a complete copy of the policies noted herein and the requested redline revisions.

Motion to approve revisions to Policy 206 as amended to remove all references to Superintendent to Executive Director by Brian Mueggenberg  
Seconded by Michelle Ingram  
Unanimous Vote.

Motion to approve revisions to Policy 207 as amended by Michelle Ingram  
Seconded by Brian Mueggenberg  
Unanimous Vote.

Motion to approve revisions to Policy 208 by Michelle Ingram  
Seconded by Brian Mueggenberg  
Unanimous Vote.

Motion to approve revisions to Policy 209 by Michelle Ingram  
Seconded by Brian Mueggenberg  
Unanimous Vote

Motion to approve revisions to Policy 213 by Andy Wallschlaeger  
Seconded by Michelle Ingram  
Unanimous Vote

Motion to approve revisions to Policy 214as amended to change Section VI to Executive Director by  
Michelle Ingram  
Seconded by Brian Mueggenberg  
Unanimous Vote

Motion to approve revisions to Policy 413 as amended by Brian Mueggenberg  
Seconded by Michelle Ingram  
Unanimous Vote

Motion to approve revisions to Policy 426 by Andy Wallschlaeger  
Seconded by Brian Mueggenberg  
Unanimous Vote

Motion to approve revisions to Policy 533 by Brian Mueggenberg  
Seconded by Michelle Ingram  
Unanimous Vote

- 8.3. Curriculum/Technology Committee: 2017-04-03
- 8.4. HR/Compensation Committee: Not Held
- 8.5. School Development Task Force: 2017-04-05

It was affirmed that the school with work with Burke for the school playground equipment. The playground equipment will now include some musical instruments and will have a wood chip surfacing.

## 9. Old Business

- 9.1. Board Operations Update Meisner/Manning 5 minutes  
Review board operations calendar, upcoming items.

## 10. New Business – Discussion/Action items

- 10.1. Capital campaign Persellin 5 minutes  
Committee update

The Capital Campaign continues to meet and is scheduling a planning a Color Run as a fundraising event in September, 2017. More information will be forthcoming.

- 10.2. School construction status update Lach/All 15 minutes  
General update on the construction status and outlook.

Ku Vang presented and informed the Board that the school is on track for completion and move in on or about July 12, 2017, Turn over will be a week thereafter. The gym is still scheduled to be completed by the end of September, and the auditorium by the end on October or mid-November. Rochan is still trying to pick up time. Some modifications have been made to provide for a more complete outdoor space due to the gym not being completed on time; Rochan will be sodding the soccer field and placing class 5 material on the walking trail around the pond at no additional cost to the school. The logo will be placed in the floor. All permit phases are complete through the MPCA. The 1<sup>st</sup> floor center and gym floor have been poured.

The contingency fund. There are a couple of budget items that should be completed that will exceed the contingency funding and might eat into the operation expenses: (1) accustical paneling and (2) AV budget for the gym. These expenses will be reviewed at the May Board Meeting.

- 10.3. Construction plan discussion All 10 minutes  
Options, risk mitigation, alternatives, deadlines, overall management plan

See notes on 10.2

- 10.4. 2017-2018 budget review Lach 10 minutes  
Discuss and approve next year's calendar, informed by new school's completion outlook.

The 2017-2018 budget will be reviewed at the May Board Meeting.

- 10.5. Meeting Assessment and Closing Thoughts Meisner 5 minutes  
Did we spend our time effectively today? What could we do better?  
What do we, as a board, need to be focusing on for the next meeting?

The Employment law training will be tabled.

## 11. Adjourn Meeting

Estimated end time:

8:15 pm

Motion by Melanie Persellin to adjourn the meeting  
Seconded by Brian Mueggenberg  
Meeting adjourned at 7:49 p.m.