



# School Board Meeting MINUTES for Monday, June 20, 2016 Music Room (001), 6:00pm

**1. Call to order**

**2. Roll Call**

Present	Board Members
X	Ross Meisner - President
X	Matt Manning – Vice President
X	Melanie Persellin - Secretary
X	Valerie Slaymaker – Treasurer
X	Erin Nelson
X	Rachel Engstrom
X	Andy Wallschlaeger
X	Mark Guy
X	Michelle Ingram

Guests
Debra Lach – Ex-Officio Member
Jacob Sheck
Katie Mannella

**3. Reading of Mission Statement and Real Life Examples 1 minute**

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

**4. Community Comment 5-10 minutes**

*Community Comment is the only open forum portion of tonight’s meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming this evening.*

*No community Comments*

**5. Adoption of Agenda and Addendums 2 minutes**

*Motion for Approval as Amended by: Valerie Slaymaker  
Motion Seconded by: Rachel Engstrom  
Unanimous Approval.*

**6. Consent Agenda 5 minutes**

MEETING MINUTES

- 6.1. Board Meetings: 2016-05-16
- 6.2. Finance Committee: 2016-06-15
- 6.3. Policy Committee: 2016-06-08
- 6.4. Curriculum/Technology Committee: tbd
- 6.5. HR/Compensation Committee: 2016-06-13
- 6.6. School Development Committee: 2016-05-18 and 2016-06-06
- 6.7. Ad-hoc Communications Committee: tbd

DONATIONS

- |                                       |            |
|---------------------------------------|------------|
| 6.8. Reece Holbrook, Network for Good | \$1,500.00 |
| 6.9. Kandaswamy (for microphones)     | \$120.00   |
| 6.10. Anonymous match                 | \$115.00   |

DOCUMENTS

- 6.11. Monthly Financials May 2016

POLICIES FOR APPROVAL

- 6.12.

*Motion for Approval or Approval as Amended by: Matt Manning  
Motion Seconded by: Mark Guy  
Unanimous Approval.*

**7. Discussion – Administration Updates – Debra Lach 10 minutes**

*Notes: There was a very successful ground breaking ceremony on June 20, 2016 prior to the Board meeting. Numerous teachers, students, parents and construction leaders were present. Thursday, June 16 was the last day of school. The Family Survey is due from all parents on June 20, 2016. There was a very successful Golf Tournament with 122 golfers out of a maximum permitted 144.*

**8. Old Business**

- 8.1. Brief School Replication Update w/Community Meisner/Lach 5 minutes  
Monthly presentation of school growth plan and status.

*Notes: The bonding process closed for the new school and we got very low interest rate on the funding bonds. The closing for the new school occurred on May 21, 2016 and we have now entered into construction mode. Construction meetings will occur at the school.*

- 8.2. Treasurer's Update Slaymaker/Persellin 5 minutes  
Monthly school finance update

*Notes: 92% of the year, 85% revenue accrual basis, 86% accrued expenses. The current budget is on track and will be true up by end of the year as delays are typical due to various holdbacks. An audit is scheduled to occur by early September, 2016. DA was reimbursed by the ABC the funds previously spent on construction expenses. DA received the reimbursement subsequent to the sale of the bonds and the scheduled closing. There is one remaining expense, of approximately \$9,000.00 that remains to be reimbursed by the ABC. This will show up on the June income statement. There is a construction fund established that the ABC supervises/monitors. Debra Lach and Kou Vang will handle the construction fund and provide the ABC with quarterly reports. Tracy is working on year-end and will be completed in time for audit.*

- 8.3. Board Operations Update Meisner/Manning 5 minutes  
Review board operations calendar, upcoming items.

*Notes: None. See Brief School Replication Update Notes.*

**9. New Business – Discussion/Action items**

- 9.1. Q-Comp annual review Katie Mannella 10 minutes  
Review Q-Comp annual report.

Notes: Quality Compensation annual report has been prepared by Katie Mannella. This report covers the individual teacher observations, group goals, PLC (Professions Learning Committee meetings). The results of the report indicate that the 100% of the teachers at DaVinci Academy met the bonus component and 100% of the group goals. QComp is an annual report.

- 9.2. Outlook for next year All 15 minutes  
Major contracts, teacher returns, family survey, transportation

Notes: We will be renewing service contracts for next year including Indigio Special Education and Kottke Bus Services, The rates have increased slightly. In addition, the health insurance premiums have increased 16%.

- 9.3. Capital campaign Persellin 10 minutes  
Committee update, results of teacher vote

Notes: The Capital Campaign steering committee has been meeting weekly on Wednesday nights. The committee has been able to establish a priority list for the establishment and construction of outdoor learning spaces. The teachers voted for "most important", "nice to have" and "not important". The top 5 items were : (1) benches and tables; (2) playgrounds for different ages of children; (3) outdoor classrooms; (4) walking trail around the pond;(5) garden space (butterfly garden, vegetable garden).

The outdoor science lab with electricity and water received a high number of votes and if this is done will need to be planned and incorporated into construction meeting for the running on electricity and water.

A number of the other items that received high marks can be and will be considered and donors and families will likely participate in the accumulation of these items.

- 9.4. School expansion planning All 20 minutes  
Process update, discuss current issues and upcoming milestones.  
Discuss ground-breaking ceremony ideas.

Notes: None. See Brief School Replication Update Notes. An ad-Hoc communications committee would be helpful to provide the public and families of ongoing events involving the school, construction, and events.

- 9.5. Meeting Assessment and Closing Thoughts Meisner 5 minutes  
Did we spend our time effectively today? What could we do better?  
What do we, as a board, need to be focusing on for the next meeting?

Notes: None.

## 10. Adjourn Meeting

Estimated end time: 8:00 p.m.

Motion to adjourn at 7:35 p.m. by Erin Nelson

Motion Seconded by: Andy Wallschlaeger

Unanimous Approval.