



School Board Meeting MINUTES for Monday, May 16, 2016 Music Room (001), 6:00pm

1. Call to order : 6:02 by Ross Meisner

2. Roll Call

Present	Board Members
X	Ross Meisner - President
X	Matt Manning – Vice President
X	Melanie Persellin - Secretary
X	Valerie Slaymaker – Treasurer
X	Erin Nelson
X	Rachel Engstrom
	Andy Wallschlaeger
X	Mark Guy

Guests
Debra Lach – Ex-Officio Member
Michelle Ingram
Dave Bakke
Anna Hansmann

3. Reading of Mission Statement and Real Life Examples 1 minute

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. Community Comment 5-10 minutes

Community Comment is the only open forum portion of tonight’s meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming this evening.

Community Comments: None

5. Adoption of Agenda and Addendums 2 minutes

*Motion for Approval by: Matt Manning
Motion Seconded by Valerie Slaymaker
Unanimous approval*

6. Consent Agenda 5 minutes

MEETING MINUTES

- 6.1. Board Meetings: 2016-04-18
- 6.2. Finance Committee: 2016-05-09
- 6.3. Policy Committee: 2016-05-11
- 6.4. Curriculum/Technology Committee: tbd
- 6.5. HR/Compensation Committee: tbd
- 6.6. School Development Committee: 2016-05-02
- 6.7. Ad-hoc Communications Committee: tbd

DONATIONS

- 6.8. WellsFargo match \$115.00
- 6.9. Network for Good \$150.00

DOCUMENTS

- 6.10. Monthly Financials April 2016

POLICIES FOR APPROVAL

- 6.11.

*Motion for Approval as Amended by: Matt Manning
 Motion Seconded by Valerie Slaymaker
 Unanimous approval.*

7. Discussion – Administration Updates – Debra Lach 10 minutes

Notes: Debra attended a Friends of Education Conference wherein the school was the recipient of \$5,500 of monetary awards. Debra and Ross participated in a telephone conference with investors in anticipation of the bonding process. Debra provided an update on the diverse and exciting end of year activities that the children are participating in before school end. There was also an update on the upcoming Golf Tournament.

8. Old Business

- 8.1. Brief School Replication Update w/Community Meisner/Lach 5 minutes
 Monthly presentation of school growth plan and status.

Notes: None. Discussion held in conjunction with Section 9.4.

- 8.2. Treasurer’s Update Slaymaker/Hiatt 5 minutes
 Monthly school finance update.

Notes: 83% of the year, 78% accrued expenses, 77% revenue accrual basis. The current budget is on track. There is some minor delay in income and expenditures but expect all trued up by end of year. Delays are typical due to various holdbacks.

- 8.3. Board Operations Update Meisner/Manning 5 minutes
 Review board operations calendar, upcoming items.

Notes: Annual Budget for next year to be discussed in 9.2.

9. New Business – Discussion/Action items

- 9.1. Board seat vacancy Meisner 10 minutes
 Resignation and possible interested candidates for appointment

Notes: Nicole Brown resigned. Current DaVinci teacher Michelle Ingram is interested in filling the position and submitted an application.

*Motion to appoint Michelle Ingram as Teacher Board Member by Valerie Slaymaker
 Motion Seconded by Melanie Persellin
 Unanimous Approval*

- 9.2. Budget for year 2016-2017. Debra/Valerie 15 minutes
Review and approve budget plan for next year.

Notes: A annual budget was provided for the next year based on 420 students. Currently working on salary adjustments and increases in medical insurance premiums and transportation costs. Also discussed potential bids for school furniture and curriculum.

Motion to Approve the FY2017 Budget subject to clarification of "Purchase Services-Insurance" line item expense and clarification by June 15, 2016 by Matt Manning.

Motion Seconded by Mark Guy.

Unanimous Approval

- 9.3. Capital campaign Meisner/Persellin 10 minutes
Discuss scope and ideas for a capital campaign

Notes: Melanie discussed the forming of a capital campaign committee to facilitate and coordinate a committee to raise funds for the development of outdoor learning facilities at the new school, which are not included in the new school project or budget. Discussion of outdoor learning spaces and fitness equipment and the need to obtain a plan and estimated expenses for development/construction. Melanie will prepare request for volunteers and establish weekly meetings to move the process along.

- 9.4. School expansion planning All 20 minutes
Process update, discuss current issues and upcoming milestones.
Discuss ground-breaking ceremony idea

Notes: The closing will occur on May 25, 2016 and structural package on track to be ready by July 21, 2016. The timeline includes placement and buildout by October or November with finishing work being performed over the winter months. Discussion of having a Ground Breaking Ceremony at next Board meeting.

Motion to Approve the option to bring and consume Champaign at the ground breaking ceremony by Melanie Persellin.

Motion Seconded by Matt Manning

Unanimous Approval.

- 9.5. Board training – recent seminar insights Engstrom 30 minutes
Share highlights from capital campaign, board membership, and leadership seminars

Notes: Rachel presented three training packages : (1) Life Cycle of a Board; (2) High Impact Leadership for Emotional Intelligence and (3) Capital Campaigns.

- 9.6. Meeting Assessment and Closing Thoughts Meisner 5 minutes
Did we spend our time effectively today? What could we do better?
What do we, as a board, need to be focusing on for the next meeting?

Notes: None.

10. Adjourn Meeting

Estimated end time:

8:00 pm

Motion to adjourn at 8:00 p.m. by Erin Nelson

Motion Seconded by Valerie Slaymaker

Unanimous Approval