



School Board Meeting MINUTES for Monday, November 17, 2014 Music Room (001), 6:02pm

1. Call to order

2. Roll Call

Present	Board Members	Guests
x	Ross Meisner - President	
	Mike Hebert – Vice President	
	Doug Hiatt - Treasurer	
x	Sunil Unnikrishnan - Secretary	
x	Dale Lieb	
x	Tom Trempe	
x	Erin Nelson	
x	Debra Lach, Ex-Officio Member	

3. Reading of Mission Statement 1 minute

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. Community Comment 5-10 minutes

None.

5. Adoption of Agenda and Addendums 1 minute

Ross - 9.3 under new section added to cover School Facilities Committee

*Move to adopt Agenda by Dale Lieb
Seconded by Erin Nelson
Approved by All*

6. Consent Agenda 5 minutes

Meeting Minutes

- 6.1 - Board Meetings: 10/27/14
- 6.2 - Finance Committee: cancelled
- 6.3 - Policy Committee: 11/12/14
- 6.4 - Curriculum/Technology Committee: cancelled
- 6.5 - HR/Compensation Committee: cancelled
- 6.6 - School Development Committee: 11/3/14

Sunil – Will schedule the next Technology Committee with open agenda and wanted to move to start time to 6 pm.

Donations

6.7 ---

Documents

6.8 - Monthly Financials - October 2014

6.9 – Policies for approval

- 213: board committees

- 214: board travel

- 419: tobacco (e-cigs)

Move to adopt Consent Agenda by Dale Lieb

Seconded by Tom Tempe

Approved by All

7. Discussion – Administration Updates – Debra Lach

10 minutes

Debra – Updates on upcoming science fair, new vocal teacher, PTO/Spaghetti dinner. Give To The Max day raised \$2400 plus \$500 donor match, probably invest some or all for facilities & maintenance.

Working on Health Insurance Providers – prefer to continue with “Preferred One” with minimal increase of 6.5%. Big premium increases expected in 2016, will review all competing providers again at that time.

Reward School – teachers appreciated coffee gift cards last year. Do similar appreciate gift this year.

School Messenger Program – It worked well during last week fire emergency event. A light failed in gym and children were evacuated. Children were standing in cold for some time and this needs to be looked into in preparation for possible future winter evacuations.

8th Grader Explorer Test and high-school panel discussion with 3 families who are in 9th grade. Market research documents were provided.

Site expansion plan – finally received site expansion application approval.

FoE – Directors’ meeting planned Dec. 3rd for schools thinking about expansion. Requesting similar FoE meeting for board members. FoE is looking for ways it can support school growth.

Enrollment – KG student left and a replacement was found.

8. Old Business

8.1 – Treasurer’s Update

Hiatt

10 minutes

Monthly school finance update.

Debra – Working on revising the budget. No financial concerns. Still yet to receive some lease aid.

9. New Business – Discussion/Action items

9.1 – Policy 209 discussion: board ethics

Hebert

5 minutes

Review board ethics policy.

Ross – No changes.

Erin – Policy committee is going through the document. Need to bring it to the board and get a update.

Sunil – Board members review and sign it?

Ross – Board members initially signed it, but this doc has to be re-distributed.

9.2 – Board Election

Meisner

10 minutes

Approve timing and plan for February board election. Also, filling current vacancies.

Ross – First election announcement to be made on first week of December.

*Move to adopt timeline and plan for board election by Ross Meisner
Seconded by Dale Lieb
Approved by All*

Debra – If staff is needed to count the votes, she can help bring in some help.

Ross – Working with agency called MAP to find community board member candidates. Ine promising candidate, PhD in Psychology, will observe next board meeting.

9.3 – School Facilities Committee Meisner 30 minutes
General discussion, planning and next steps.

Debra – Space needed for K-8 program. Doing analysis of our options: could we survive one more year in this site? E.g. space needed for gifted/talented, third kindergarten room, speech therapy, special ed, computer lab, upgraded science lab, etc.... space is a big issue. Storage and parking is also a problem.

We need to look into short to medium term solutions to add more space. All possible options should be considered, including current site, neighboring property, other properties, and temporary space. Need to unbundle high school planning vs. current school space needs. Need for a facilities committee now.

Dale – Establish the committee and have the member explore options.

Erin – Will help establish the facilities committee, Debra will help coordinate.

Debra – Willing to help and actively participate, engage some staff.

Ross – Committee is necessary, and community involvement is needed, not just board members and staff. Chair person is needed.

Dale – Need support from community, parents and teachers. Facilities is key part of planning inputs.

Ross – Form an official facilities committee. Erin to be chair and Dale to participate. Leg work on various questions, recruitment through newsletters, emails and teachers involvement.

*Motion to adopt creating ad-hoc School Facilities Committee for K-8 program. The committee can be a resource for high school planning later. by Ross Meisner
Seconded by: Dale Lieb
Approved by: All*

9.4 – High school planning Meisner 20 minutes
General discussion, planning and next steps.

Ross – Need for high school planning expansion committee. Facilities committee is a first step.

Debra – Check on Doug on the communication with people who showed interest in the town hall.

Dale – Doug would be a possible chairman.

Ross – At this meeting there will no decision on high school planning committee.

Debra – FoE is asking “What can FoE can bring to the table to help the grant application?” Need more inputs from other schools to come and share their experience.

Dale – High School planning committee should visit other school board meetings.

Ross – Entire board has to be active.

Discuss any need, timing for offsite strategy retreat.

Debra – 3 year rolling plan, review and we need to do that before the annual meeting.

Ross – We can do the meeting after annual meeting with new members. Initiate an email on strategic planning dates? We need to that either December or January. Saturday/Sunday mornings will work. 24th, 31st January and 2nd February are tentative dates.

Ross – Brueggers bottom less cup decision can be finalized in this meeting.

Dale – Recommend Brueggers bottomless cup reward for staff, with an option for cash.

Debra – Will check with accountant for the cash option for payroll tax purposes.

Motion to Buy Brueggers rewards with an option for cash for 4th consecutive reward school recognition to staff by Dale Lieb

Seconded by: Ross Meisner

Abstain: Erin Nelson

Approved by: All

Debra – Draft a letter to congratulate staff.

Dale – Dale to volunteer to help write.

10. Adjourn Meeting

Dale Lieb move to adjourn the meeting

Seconded by: Tom Trempe

Approved by: All

End time:

8:00 pm