



School Board Meeting MINUTES Monday, March 29, 2021 at 6:00pm DaVinci Academy - Zoom Session

1. Call to order

This board meeting is a virtual meeting using Zoom because of COVID-19 related public health closures. Here is the link to participate in the meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/88296799345?pwd=OGpNZWg1WG43bnkwUIBTSnCrYWJHUT09>

2. Roll Call

| Present | Board Members | Guests |
|---------|-------------------------------------|--|
| x | Melanie Persellin - President | Ahava Silkey-Jones – Ex-Officio Member |
| x | Andy Wallschlaeger – Vice President | Shannon Hinz |
| x | Lenny Ulloa Silva-Secretary | Emily Tinawi |
| x | Todd Paulson | Julia Kresh |
| x | Katharine Borg | Holly Fisher |
| x | Idara Uko | Kathy Miller |
| x | Ojonimi Ocholi | Stephanie Severson |
| x | Jeff Dodge | Brittney Holle |
| | | Debi Walter |
| | | Jenny Kopecky |
| | | |
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3. Reading of Mission Statement and Real Life Examples 1 minute

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

- **The pavilion is being used and students are taking advantage of that space for reading projects or any school work or social activity.**

4. Community Comment 5-10 minutes

Community Comment is the only open forum portion of tonight’s meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming.

5. Adoption of Agenda and Addendums 2 minutes

- Motion to approve the agenda as amended, seconded by Idara. It passes

6. New Business – Discussion/Action items



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6.1 Board officer elections All 5 minutes.

*Treasurer: Idara Uko

6.2 Committee leadership All 5 minutes

*Finance Chair: Idara Uko Vice: Nimi Ocholi

*Finance: *Wednesday before the Board meeting, monthly @4:15 p.m.*

*School Dev. Chair: Katharine Borg Vice: Jeff Dodge

*School Development: *second Wednesdays, monthly @ 3:30pm.*

*Policy Chair: Andy Wallschlaeger Vice: Todd Paulsen

*Policy: *third Thursday, monthly @3:30p.m.*

*HR Chair: Lenny Ulloa Silva

Vice: TBD

*HR: *second Tuesday, monthly @ 4:15p.m.*

7. **Consent Agenda** **5 minutes**

7.1. DONATIONS

Unrestricted donations: available for viewing in the office

Restricted donations: available for viewing in the office. \$3,500 for non-fiction books.

7.2. BOARD MEETING MINUTES

February 22, 2021 Board meeting minutes and Annual meeting minutes.

Motion to approve the Annual Board Meeting minutes by Katie, seconded by Andy. It passes

Motion to approve the February Board Meeting minutes by Nimi, seconded by Todd, it passes.

8. **Discussion – Administration Updates – Ahava Silkey-Jones** **30 minutes**

Operations, academics, enrollment, construction/maintenance, staffing, events, etc.

- American Endowment Foundation is offering up to \$5,000 for non-fiction books as long as we have somebody who can match that amount. PTO offers to match \$3,500 of those funds.
- Zooms had 3 teams winning at the state level competition.
- History Day had 15 teams qualifying to the national competition.
- Virtual Quiz Bowl had a competition too and did great.
- Donor Choose projects are out for teachers to ask for funds for classroom libraries and Mrs. Severson was able to get 62 new books that will be added to her library.
- Calendar had one mistake when it came to staff break in July. It said that it was at the end of June. It has been fixed.
 - Motion to approve the 2021-22 school calendar as amended by Melanie, seconded by Andy, it passed unanimously.
- AIPAC is continuing to meet.
- Staff letters went out to all staff right before spring break (on Friday, March 12). We improved the timeline for letters, we added an additional retention bonus after your 2nd year at the school, we increased the retention bonus by \$250, and after the 13th year, staff that are returning will get a retention bonus every year. We also improved the salaries based on years of experience and we gave a 3.5% increase to all members of the school.
- There are some bills at the State level that might affect charter schools.



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- We had one incident in Jefferson and one other unrelated incident about one month ago that almost hit a staff member. Mrs. Fisher is going to the Ham Lake City council again to see options.

9. Academic Update-Terry Moffatt

Fast-bridge results, MCA testing

30 minutes

- Postponed for the next meeting. Ahava is giving a brief overview.

10. Committee Updates and Review/Approve Committee Minutes

| <u>COMMITTEE</u> | <u>MEETING DATE</u> |
|---|-------------------------------|
| 10.1. Finance Committee & Treasurer's Update: - review monthly financial report - Kathy Miller Report | March 24 th , 2021 |
| 10.2. HR/Compensation Committee: | Not held |
| 10.3. School Development Committee: | March 10, 2021 |
| <ul style="list-style-type: none"> • Motion to approve the contract for Top Golf for a 50% deposit that is refundable up to 31 days before the event by Katie, seconded by Nimi, it passes. | |
| 10.4. Policy Committee: Plan- | March 25, 2021 |
| <ul style="list-style-type: none"> • Review 200 and 400 series policies first for 4/22 meeting. - All • Dress code policy- Discuss expectations of adding "Friday Spirit" to dress policy with Ahava.- All • Restroom Policy - Construct new. Research surrounding district policies. Review and compare with MSBA(?). Discuss options, planning, cost implications, etc with Admin. | |

11. Old Business

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|---|----------------|------------------|
| 11.1. <u>Board Operations Update</u> | Vice-President | <u>5 minutes</u> |
| Review board operations calendar, upcoming items. | | |

12. New Business – Discussion/Action items

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|--|--------------|-------------------|
| 12.1. <u>2021-2022 PPP discussion and covid stipends</u> | Silkey-Jones | <u>30 minutes</u> |
| Proposals for 2021-2022 academic school year. | | |

DaVinci was approved for a PPP forgivable loan for \$1.2 million. The school recommends:

- Hold \$750,000 for our fund balance. This would increase the fund balance to reach the 25% balance that we agreed on with FOE.
- Use a portion of the money for deficits
- Use a portion of the money for projects around the school.
- Use a portion of the money to give Covid bonuses to staff for their dedication.

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|--|--------------|-------------------|
| 12.2. <u>Review DaVinci Academy FY 2021 Revised Budget</u> | Silkey-Jones | <u>30 minutes</u> |
| Review DaVinci Academy FY 2021 budget; discuss revisions and comments for Budget for approval. | | |

Motion to approve the revised budget for fiscal year 2021 by Melanie, seconded by Idara, it passes.



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- 12.3. Meeting Assessment and Closing Thoughts _____ President _____ 5 minutes
Did we spend our time effectively today? What could we do better?
What do we, as a board, need to be focusing on for the next meeting?

13. Adjourn Meeting

Motion to adjourn the meeting by Nimi, seconded by Todd, it passes.

Estimated end time:

9:27 pm