



School Board Meeting Agenda

Date Monday, May 21, 2012 Minutetaker Kami Peterson
 Place Room 305 Timekeeper Cory Klabunde

- 1 Call to Order
- 2 Roll Call

6:00pm

Present	Members	Present	Ex-Officio Members	Guests
yes	Terri Sheehan - Chair	yes	Cory Klabunde	Ross Meisner
no	Therese O'Meara - Vice-Chair	no	Terry Moffatt	Tanya Hyat
no	Doug Hiatt - Treasurer			Stefanie Severson
yes	Kamille Peterson - Secretary			Patrick Hobot
yes	Doug Dinndorf			
yes	Dale Lieb			
no	Ravi Raghavapudi			
no	Lynn Bakken			
yes	David Cauley			

3 Reading of Mission Statement

Mission: DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4 Community Comment

Discussion: No time requested from the community

Adoption of Agenda and

5 Addendums

Discussion: 6.3 add minutes for 5/7/12					
Motion:	First	Second	Ayes	Nays	Passed
To accept the agenda	DD	DC			unanimously

6 Consent Agenda

Meeting Minutes:

- 6.1 Board Meeting Minutes : 04.30.12
- 6.2 Finance Committee Minutes: 05.14.12
- 6.3 Policies & Procedures Committee Minutes:
- 6.4 Communication Committee Minutes:
- 6.5 Facilities Committee Minutes:
- 6.6 Technology Committee Minutes:
- 6.7 Compensation Committee Minutes: 05.14.12
- 6.8 School Development Committee Minutes: 04.23.12

Donations:

- 6.9 Patricia Nelson for \$538.44

Documents:

- 6.12 Monthly Board Financial Reports

Motion:	First	Second	Ayes	Nays	Passed
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To accept the consent agenda	DD	DL			unanimously
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Cory

7 Discussion: School Director Report Klabunde

Discussion: 410 students enrolled as of May 16. 285 waiting students for 2012-2013. Medical incidents reports reviewed - Future incident reports to include detail only on serious incidents requiring board to review. Tax exempt refunds reviewed. School will receive refunds from CenterPoint, Connexus and Century Link. DaVinci is a non-profit and is tax exempt. Tax exempt - state sales tax - we are not liable as a non-profit. Centerpoint and Connexus are retro refunding. Cory is reviewing any other vendors who may have refunds in state sales tax. Facilities - working to find ways to decrease electricity usage after 5:00. Lifetouch photos-\$780.00 was raise from the photo fundraiser. No in-school or out of school suspensions since March 26. Cory is meeting individually with administrative staff. - Recommendation to have Cory meet with administration as a group rather than, or in addition to individual meetings.

Discussion: Academic Director Terry

8 Report Moffatt

Discussion: MCA testing was closed on May 18. Some groups did not meet the growth requirement. Looking at tutoring options for those children not meeting state standards. NWEA testing is taking place now. Q-comp was signed and delivered on May 15. Multiple Measure Rating are those results released May 22. Art fair completed 100% participation. Art Teachers did well with the program. Music concerts went well. great job by music teachers also. Intercession kicked off today and went well.

Terri

9 Discussion - Operations Calendar Sheehan

Discussion: Calendar reviewed. Discussion regarding timing of intent to return/hire. To be discussed at the next review of Ops Calendar.

10 Old Business

None

New Business - Discussion/Action

11 items

11.1 High School Planning Update Patrick Hobot

Discussion: Scope & Sequence and 5 year plan. Academic side of extra curricular activities, less focus on athletics. Hobot recommended a proactive student counsel. High School "experience" has been a concern raised by families. Competitive side of academy activities are being looked at as well. A survey is going out to families this week to gather feedback. Survey will go out to 6-8 parents, and a potential student survey for the same grades. Email will go out to grade 6-8 families letting them know about the upcoming town hall meetings. Looking at options for "services" and internships for high school students (experiential learning).

11.2 FY12 Budget Approval Cory Klabunde

Discussion: Cory Klabunde and Ross Miesner. Document of highlights available via Klabunde for review.
 Major Items/Changes
 Q-Comp added (\$98k)
 teacher bonuses (plus development programs)
 School Land Trust (\$13k) and Literacy Aid (\$43k)
 Enrollment projection: 427 students
 10% attrition in all grades except K, 1, 6, and 50% from 9th
 Historically consistent, somewhat conservative
 New process to solicit budget items from committees
 Better visibility, prioritization, and documentation
 Overall expenses generally similar to last year
 More thorough review, more detailed, more accurate

Motion:	First	Second	Ayes	Nays	Passed
To accept budget as presented	DD	DL			unanimously

11.3 Increase the enrollment for the balance of this year for a few sections to allow spots for people of the sibling/staff preference list
Cory Klabunde

Discussion: Currently at 5% attrition rate. Recommendation to add "waiting" siblings into the mix. Discussed pros/cons of adding students late in the year. Further planning will be needed before adding children current on the sibling waiting list

Motion:	First	Second	Ayes	Nays	Passed
To revise the 2011-2012 enrollment policy to provide that the School Director or Academic Director may over-enroll a section or grade to ensure that DaVinci is operating at full capacity through the end of the school year and at the beginning of the following school year. This over-enrollment will be at the reasonable discretion of the School Director or Academic Director, but will not exceed two students per section. After the final day of the school year, the following year's enrollment policy applies and if a student in an over-enrolled section leaves DaVinci, that spot will not be filled unless allowed by that year's enrollment policy.	DD	DL			unanimously

11.4 Salary and benefit policies Dale Lieb

Discussion: Discussions regarding variances in benefits by job "category". Concerns raised by Peterson and Sheehan regarding the distribution of benefits. Request for more evidence to support variations and to benchmark against other charter schools.

Motion:	First	Second	Ayes	Nays	Passed
To approve the benefits schedule as presented			4	2	Passed

Ayes: Cory Klabunde, Dale Lieb, Doug Dinndorf, David Cauley

11.5 Family Exit Interviews Cory Klabunde

Discussion: Klabunde showed report of 12 families who left, only 2 families completed the exit survey, unable to evaluate based on 2 surveys. Survey has been restructured and new format was presented. If you would like to give feedback on the survey please get them back to Cory or Doug H by May 30

11.6 Staff Exit Interviews Cory Klabunde

Discussion: 7 Staff members left and 7 filled out the survey. Great students, and Staff, insufficient feedback and support and communication. Instructional coordinator was put in place to assist with this. Workload was also addressed, the selection portion of the survey indicated it was acceptable, comment section did not support this. Survey has been restructured and new format was presented. If you would like to give feedback on the survey please get them back to Cory or Doug H by May 30

11.7 Board Retreat Terri Sheehan

Discussion: High level strategic planning for 2012-2013. High School Planning (test scores, middle school teachers, foreign language,) potential departure of students due to time changes, motivation of students, review policies on grades, 2012-2014 staffing, facilities needs, what needs to get done between now and the first day of school next year (to-do list). Family survey response. vision, rigor, accountability - revisit. Organizational structure. Board self-review. Facilities. Committees - Assign board members and review dates and times.

11.8 Fund Raising Golf Event Dale Lieb

Discussion: Would like to encourage the board supporting the fundraiser, finding sponsors, inviting people

to the dinner, etc.

11.9 Family Survey Response Draft

Doug
Dinndorf

Discussion: 6 page draft presented in response to the survey results. Includes insights into highest and lowest rated topics, Need to decide if this will be sent out from Board and Administration. Doug needs feedback on some topics (he has marked them in the document). Website enhancement to all teachers to share information with families of their students. Arts and Science emphasis needs to be addressed. Be prepared to give feedback at the retreat on June 9. Some ideas were gathered from the family response survey (building security, school zone speed signs, child pick up)

11.1 Middle School Coordinator Letter of
Assignment - Ratification

Terry
Moffatt

Discussion: Middle school coordinator for Melander of \$1200 Dec 1, 2011-June 22, 2012

Motion:	First	Second	Ayes	Nays	Passed
To ratify the middle school coordinator position	DL	DC			unanimously
Ayes:					

12 Adjourn the meeting

10:15pm

Motion:	First	Second	Ayes	Nays	Passed
To adjourn the meeting	DC	DL			unanimously