



School Board Meeting Agenda

Monday, November 28, 2022 at 6:00pm

DaVinci Academy

1. Call to order

2. Roll Call

Present	Chair	Board Members	Guests
	G	Melanie Persellin - President	Holly Fischer - Interim Executive Director
	C	Samantha Bickford -Vice President	
	I	Idara Uko - Treasurer	
	A	Lenny Ulloa Silva - Secretary	
	B	Katharine Borg	
	F	Emily Uhl	
	E	Durowaa Agyeman-Mensah	
	D	Jacob Stith	
	H		

3. Reading of Mission Statement and Real Life Examples

1 minute

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. Community Comment

10 minutes

Community Comment is the only open forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight's meeting. Thank you for coming.

5. Adoption of Agenda and Addendums

2 minutes

6. Consent Agenda

6.1 DONATIONS

Unrestricted donations: available for viewing in the office

Restricted donations:

Name on Check	Restricted?	Company Donation	Boosterthon
Boosterthon	y		\$81.00
Boosterthon	y		\$140.00
Boston Scientific	y		\$30.00
Boston Scientific	y		\$101.43
Boston Scientific	y		\$406.26
BENEVITY FUND DONATION	y	\$184.85	\$1,108.04
Thrivent	y		\$92.95
Land O'Lakes	y		\$60.00
Medtronics		40	
Total:		\$224.85	\$2,019.68
Monthly Donation Total:		\$2,244.53	



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6.2 BOARD MEETING MINUTES

October 24, 2022 Board meeting

7. Reschedule December School Board Persellin 5 minutes

The December School Board meeting is currently scheduled for December 19, 2022. Proposal to reschedule the December School Board meeting to December 12, 2022 at 6:00 p.m. to accommodate holiday travel and the closure of school for the winter break.

8. Closed Meeting pursuant to Minnesota Statute Section 13D.05 Persellin 60 minutes

A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting. The Board is closing the meeting to discuss the performance of its Interim Director Holly Fischer pursuant to the term as previously determined by the Board at the February 28, 2022 Board meeting wherein Ms. Fischer was appointed as the IED commencing July 1, 2022 with a reevaluation during the winter retreat in December, 2022. This closed meeting session is an opportunity for previously selected/invited members of DVA administration to provide verbal input to the Board regarding the IED performance. The Board will not be discussing the IED with the DVA administration but only to listen to input.

9. Review of the 2021-2022 Financial Audit Jim Eichten MMKR 30 minutes

Review of the 2021-2022 Audit Report by MMKR, Approval by the Board and submission of Report to Authorizer. Eichten will attend the meeting at 7:00 p.m.

10. Discussion- Administration Updates: Holly Fischer 30 minutes

Update regarding enrollment, activities and events at school, Rebranding status and open positions for employment.

11. Committee Updates and Review Committee Minutes 40 minutes

COMMITTEE

MEETING DATE

10.1 Finance Committee & Treasurer's Update:
Review monthly financial report
Discuss Employee Retention Tax Credit

November 16, 2022

10.2 HR/Compensation Committee:

Did not meet

10.3 School Development Committee:
Discuss Rebranding process

October 12, 2022

10.4 Policy Committee:

12. Old Business

12.1 Late Start Schedule Discussion Fischer and Ulloa Silva 30 minutes

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Continuing the discussion of a late start schedule to address the preparation needs of teachers and staff. Would an ad-hoc committee be beneficial to address the logistics of a late-start schedule and mitigation of impact on family and community?

The Board acknowledges, and received written permission to use portions of said emails, in support of the late-start such as:

“I am writing to you to voice my support of the possible late start. One of the most valuable things a teacher can utilize is collaboration to help support every student. That time is needed even more the past few years as more and more gaps are appearing/widening in our classes due to the pandemic. The time to meet with our grade level teams/subject area teams to plan for the wide variety of needs in our classes is more important than ever. However, due to staff shortages and other extrinsic factors, this time has become increasingly hard to come by...Having dedicated time to reset, collaborate, and differentiate with our colleagues would be invaluable to our students.”

“I think a late start would be very beneficial for all teachers!! Our field is losing teachers left and right from exhaustion. Help teachers feel heard and take this small step to support them! :)”

13. New Business – Discussion/Action items

13.1 Announcement of At-Large Position Board Seat H Persellin 15 minutes

Board Seat H is open due to the verbal announcement by Ms. Emma Fisher's resignation from the Board on October 24, 2022. The term for the seat is February 2022 to February 2025.

DVA Bylaws, Article IV, Section 7. Filling Vacancies. Unless otherwise provided by Minnesota Statutes, Section 317A.227, vacancies on the Board of Directors caused by death, disqualification, resignation, disability, removal or such other cause may be filled by appointment of a new director by the affirmative vote of a majority of the remaining directors, even if less than a quorum. A director filling a vacancy shall hold office until the term of the replaced Director expires, or until his or her successor has been duly elected and qualified, subject to his or her earlier death, disqualification, resignation or removal.

Proposal for schedule and appointment: Post the vacancy by Tuesday, November 29, 2022. Interested Applicants can request an application from mpersellin@davincicharterschool.org and said Application will be due by December 5, 2022. Interested Applicants to attend the December school board meeting, scheduled for December 12, 2022, for Applicant interviews and appointment.

13.2 Review of the Operations Calendar Bickford and Fischer 5 minutes

Scheduling of the Off-site retreat in January, 2023.

13.3 Proposal to modify the regular term of office for Charter School Board members. Persellin 20 minutes



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Review of the 2023-2024 MACS Proposed Policy Agenda regarding Board Governance, page 5 (attached) in which it is recommended that a regular board term of office for Charter School board members begin on July 1 and end on June 30 to coincide with the fiscal year.

Section 1. Amendments to Bylaws. The bylaws may be amended, altered, or repealed and new bylaws adopted upon proper notice and a two-thirds majority vote of the Board of Directors.

Article IV Board of Directors, Section 2(c) Tenure – Ongoing Board of Directors. Except as stated in this Section, each director shall hold office for a three (3) year term or until a successor has been duly elected and qualified or until the director dies, resigns, is removed or the term otherwise expires. For the term beginning February 2012, Director A will hold office for a two (2) year term or until the director dies, resigns, is removed or the term otherwise expires and will thereafter hold office for a three (3) year term or until the director dies, resigns, is removed or the term otherwise expires. Two Director positions (Directors H and I) were added in October 2011 to hold office until February 2013 and February 2015 respectively, or until the director dies, resigns, is removed or the term otherwise expires. After the initial term expires, Directors H and I will hold office for a three (3) year term or until the director dies, resigns, is removed or the term otherwise expires.

Proposal to amend as follows:

Article IV Board of Directors, Section 2(c) Tenure – Ongoing Board of Directors. Except as stated in this Section, each director shall hold office for a three (3) year term or until a successor has been duly elected and qualified or until the director dies, resigns, is removed or the term otherwise expires. For the term beginning February 2012, Director A will hold office for a two (2) year term or until the director dies, resigns, is removed or the term otherwise expires and will thereafter hold office for a three (3) year term or until the director dies, resigns, is removed or the term otherwise expires. Two Director positions (Directors H and I) were added in October 2011 to hold office until February 2013 and February 2015 respectively, or until the director dies, resigns, is removed or the term otherwise expires. After the initial term expires, Directors H and I will hold office for a three (3) year term or until the director dies, resigns, is removed or the term otherwise expires. **Commencing January 1, 2023 Board of Director terms will commence by elections held in June for a three (3) year term or until the director dies, resigns, is removed or the term otherwise expires. The three year terms will commence on July 1 and end on June 30 so as to coincide with the fiscal year. In order to effectuate the transition to the fiscal year election of School Board members the current Director positions A (Teacher), B (Teacher), C (Community) and I (At-Large) will hold office until June 30, 2024, current Director positions D (Parent/Guardian), E (Community) and H (At-Large) will hold office until June 30, 2025 and current Director positions F (Parent/Guardian) and G (Parent/Guardian) will hold office until June 30, 2023.**

Discussion regarding this proposal should include how would this impact current School Board members? Does this carry current Board members terms setting to expire in February (of any year) to the June 30 of said year? For example, do we hold off on the February, 2023 elections and hold them on June, 2023?

13.4. Article IV Board of Directors, Section 2(d)(A)

Persellin 20 minutes

Rationale to address the consistency of classifications of Board members elected or appointed to the Board of Directors and the transparency of the classification to the community.

The DVA Bylaws, Article IV, Section 2(d)(A) currently reads as follows:

- (A) Governance Model. The Board of Director membership must adhere to one of the following two governance models:

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1/1/1 Governance Model. The Board of Directors must be comprised of at least one Minnesota licensed teacher employed at the school, at least one parent/legal guardian of a child enrolled at the school, and at least one community member who is neither employed at the school nor has a child enrolled at the school.

A teacher employed at the school who is also a parent of a child enrolled at the school is eligible for a teacher Director position and is ineligible for a parent Director position.

A community member Director who, during his or her Board term, becomes employed at the school or becomes a parent of a child enrolled at the school is removed from the Board as of the date of such employment or enrollment.

A parent Director whose child is unenrolled from the school during such Director's term, is removed from the Board as of the date of such unenrollment.

There is a proposal to modify this section of the Bylaws, as follows:

- (A) Governance Model. The Board of Director membership must adhere to one of the following two governance models:

1/1/1 Governance Model. The Board of Directors must be comprised of at least one Minnesota licensed teacher employed at the school, at least one parent/legal guardian of a child enrolled at the school, and at least one community member who is neither employed at the school nor has a child enrolled at the school.

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A community member Director who, during his or her Board term, becomes employed at the school or becomes a parent of a child enrolled at the school is removed from the Board as of the date of such employment or enrollment.

A parent Director whose child is unenrolled from the school during such Director's term, is removed from the Board as of the date of such unenrollment

An at-large Director whose qualifying classification (i.e. parent, teacher, community member) at the time elected or appointed changes to another qualifying classification is removed from the Board as of the date of such change in classification. i.e. an At-Large Board Director whose qualifying classification was originally a community member who later becomes a parent will be removed from the Board as of the date of student enrollment at the school.

A removal from the Board related to a change in classification does not prevent that person from being elected, appointed or reappointed into a qualifying Director position.



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13.5 Board Election Management Tool **Bickford and Ulloa Silva** **15 minutes**

Review Board election timeline and plan for Seats currently held by Melanie Persellin (Parent/Guardian Seat G) and Emily Uhl (Parent/Guardian Seat F).

13.6 Meeting Assessment and Closing Thoughts **President** **2 minutes**

Did we spend our time effectively today? What could we do better?
What do we, as a board, need to be focusing on for the next meeting?

I am highly requesting that all Board members thoroughly review the packet and all attachments in advance of the meeting to expedite the approval of committee minutes, etc. The time allocated toward members reviewing the documents, minutes and attachments during the meeting is significantly contributing to the length of the meetings.

14. Adjourn Meeting

Estimated end time:

8:00 pm