



School Board Meeting MINUTES

Monday, February 28, 2022 at 6:30pm

DaVinci Academy hybrid in person and via zoom

This board meeting will be hybrid. Board members and members of the community may attend the meeting in person or attend virtually using Zoom due to COVID-19.

Join Zoom Meeting

<https://us02web.zoom.us/j/83601102800?pwd=QmdxQnlrR3l2YUQyQkhqbzdkS0RIQT09>

Meeting ID: 836 0110 2800

Passcode: 8u91y8

1. Call to order @7:05

2. Roll Call

Present	Board Members	Guests
x	Melanie Persellin - President	Ahava Silkey-Jones – Ex-Officio Member
x	Jacob Stith	Stephanie Severson
x	Idara Uko-Treasurer	Anna Hansmann
x	Lenny Ulloa Silva-Secretary	Melissa Barrows
x	Emma Fisher	Mark Fisher
x	Katharine Borg	Lyndsey Aspaas
x	Dan Rhinhart	Molly Guy
x	Samantha Bickford	Julie Kresh
		Cindy Gordas
		John Gordas
		Rick Sanden
		Vivek Sinha

3. Reading of Mission Statement and Real Life Examples

1 minute

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

Severson: 8th grade students won 1st place at the Quiz Bowl competition.

Melanie: Fantastic performance from Academy Kids, Jazz Band, and Show Choir.

4. Community Comment

10 minutes

Community Comment is the only open forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc., a decision may not be made during tonight's meeting. Thank you for coming.

5. Adoption of Agenda and Addendums

2 minutes

- Motion to approve the agenda as revised by Dan, seconded by Idara, it passes.

6. Seating of Newly Elected Board Members



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6.1 Two Seats Filled **All 5 minutes**

Parent position: __ Jacob Stith _____

At-Large position: __ Emma Fisher _____

6.2 Community Board Member Position **President 15 minutes**

Discuss open community board member position and process to proceed pursuant to Bylaws Article IV, Section 7

- Asking Nimi Occhili to join the board as a community member. He is on the waiting list to have his kids join as students at the school. This position is from 2022 to 2025.
- Motion to appoint Nimi as a community member by Melanie, Samantha. Votes in favor: Emma, Idara, Lenny, Melanie, Katie, Samantha, Dan. Votes against by Jacob. It passes.

6.3 Board Officer Elections **All 20 minutes**

President: Melanie

Motion to elect Melanie as president by Idara, seconded by Lenny. It passes

Vice-President: Nimi

Motion to elect Nimi as a vice-president by Melanie, seconded by Sam. It passes

Treasurer: Idara

- Motion to elect Idara as treasure by Melanie, seconded by Dan. It passes.

Secretary: Lenny

- Motion to elect Lenny as secretary by Melanie, seconded by Katie. It passes.

6.4 Committee leadership **All 20 minutes**

Appoint committee chairs and vice-chairs, discuss meeting scheduling & expectations.

*Finance Chair: Idara Vice: Nimi

Motion to appoint Idara as Finance chair and Nimi as finance vice chair by Melanie, seconded by Katie, it passes.

*Policy Chair: Julie Kresh Vice: Jacob Stith

Motion to appoint Julie Kresh as Policy chair by Lenny, seconded by Emma, it passes.

Motion to appoint Jacob Stith as Policy vice chair by Dan, seconded by Katie, it passes.

*School Dev. Chair: Dan Vice: Katie Borg

Motion to appoint Dan as School Development chair and Katie Borg as School Development vice chair by Melanie, seconded by Katie, it passes.

*HR Chair: Lenny Vice: Sam

Motion to appoint Lenny as HR chair and Sam as HR vice chair by Melanie, seconded by Idara, it passes.



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**New chairs update monthly meeting times. Secretary to update schedule virtually by March meeting:*

**Finance: 3rd Wednesday of the month, monthly @12:15 p.m.*

**School Development: second Tuesday of the month, monthly @3:30p.m.*

**Policy: 2nd Friday of the month, monthly @1:15 p.m.*

**HR: Tuesday after board meeting, monthly @ 12:15p.m.*

*** Committee Meeting Minutes due in time for Monthly Board meeting (Finance and School Dev. and Policy)*

6.4. Board training discipline and implementation Secretary 10 minutes

Discuss training obligations and provide MACS Charter School Calendar of Events and Trainings.

**New members get 1 calendar year to complete 3 trainings:*

(Board Governance, Finance, & Employment)

**Returning members must refresh one of the 3 trainings once each year. Secretary to adjust our training schedule to match, will bring info to the March meeting.*

**New members should review the policy regarding bylaws and training.*

7. Consent Agenda 5 minutes

7.1. DONATIONS

Unrestricted donations: available for viewing in the office

Restricted donations:

7.2. BOARD MEETING MINUTES

January 24, 2022 Board meeting

- Motion to approve the Jan 24, 2022 meeting minutes by Dan, seconded by Sam. It passes.

8. Covid-19 Task Force February 3, 10, 15, 17, 24, 2022

Discuss current Covid -19 strategies and community information, discuss current phase for school and share out of Covid Matrix recommendations.

9. Discussion – Administration Updates – Ahava Silkey-Jones 30 minutes

Covid-19 protocols, Covid19 vaccination updates, operations, enrollment, staffing, events, etc.

Increase of cases per 10K to be required to wear a mask.

Change of phases from 4 to 3.

Consistency in case count needs to happen before switching to a different phase.

No contact tracing in phase 1 and 2.

- Motion to approve the new matrix as presented by the Task Force by Melanie, seconded by Lenny. Votes in favor by Melanie, Jacob, Idara, Lenny, Katie, Dan, Samantha, Nimi. Votes against by Emma. It passes.

10. Academic Update- Ahava Silkey-Jones 15 minutes

11. Committee Updates and Review Committee Minutes 30 minutes

COMMITTEE

11.1 Finance Committee & Treasurer's Update:

MEETING DATE

February 23, 2022



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review monthly financial report

Kathy Miller Report

Salary Schedule for Licensed teaching staff Ulloa Silva/Silkey-Jones 30 minutes

Receipt of proposed salary schedule for licensed teaching staff.

- The HR committee and Finance committee have met several times to create a salary scale for teachers.
- Motion to adopt the salary schedule proposed in this packet by Idara, seconded by Dan, it passes.

11.2 HR/Compensation Committee:

January 25, 2022

- This topic merged with the finance committee since both groups met separately first and then together to create the licensed staff salary schedule.

11.3 School Development Committee:

February 8, 2022

Golf tournament update

- Venue
 - Majestic Oaks
 - Bunker Hills
 - Topgolf
- Silent Auction Items and Volunteers
- March Newsletter
- Braided Breads
- Flyers/ Order Forms Send out March 1st with students
- Mural- Check in on quotes and designs
- Motion to approve moving forward with the Golf Tournament contract by Katie, seconded by Jacob. Votes in favor by Dan, Sam, Katie, Melanie, Jacob, Emma, Idara. Votes against by Lenny. It passes.

11.4 Policy Committee:

February 17, 2022

Discussed MSBA mandatory policy 616: School District System

Accountability. Policy committee seeking approval for policy 903, as well as presenting new policy 616 for consideration.

- Motion to approve policy 903 by Katie, seconded by Emma, it passes.

12. Old Business

12.1 Review and Discuss 2022-2023 Academic Calendar Silkey-Jones 15 minutes

Second review of calendar, final Calendar will be approved at this meeting and scheduled for distribution to the community.

- Motion to approve the 2022-2023 academic calendar by Melanie, seconded by Dan, it passes.

13. New Business – Discussion/Action items

13.1 Recommendations for Interim Executive Director Silkey-Jones/Persellin 30 minutes

Receive proposal and transition plan for Interim Executive Director, succession planning and process moving forward.



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- Motion to utilize the executive director succession planning as a plan that will be utilized during our next executive director transition by Melanie, seconded by Idara, it passes.
- Motion to appoint Holly Fisher as an Interim Director starting July 1st, 2022. It will be reevaluated during our winter retreat in December 2022 by Melanie, seconded by Dan, it passes.

- 13.2 **Review Policy 616 and 903** **Policy Committee** **15 minutes**
Committee reviewed and discussed MSBA mandatory policy 616: School District System Accountability. The committee is seeking approval for policy 903 Visitors to School District Buildings and Sites, as well as presenting policy 616 for consideration and approval at the March, 2022 meeting.
- 13.4 **Meeting Assessment and Closing Thoughts** **President** **2 minutes**
Did we spend our time effectively today? What could we do better?
What do we, as a board, need to be focusing on for the next meeting?
- 13.5 **Salary and Benefits Discussion regarding Interim Executive Director** **President**
20 minutes
Close meeting to discuss confidential salary and benefit information for IED.

14. Adjourn Meeting

Estimated end time:	10:00 pm
Actual end time:	11:15 pm

Motion to adjourn by Katie, seconded by Sam, it passes.